



Board of Commissioners Business Meeting Agenda
February 18, 2020 ~ 8:30am ~ Room 219

1. Call To Order & Those Present

2. Public Comment

3. Agenda Deletions/Additions

4. Approve Minutes From Last Meeting

1. In The Matter Of Approving The Minutes From The February 11, 2020 Business Meeting. - BOCC

Background: Approve the Minutes which summarize all business by the Board of Commissioners for the Business Meeting held on the date stated above.

Fiscal Impact: None.

Recommended Motion: Approve the Minutes as presented.

Documents:

[WEEKLY PROCEEDINGS SUMMARY PAGE.PDF](#)

5. Public Hearings

1. In The Matter Of Holding The First Of Two Public Hearings On The Proposed Petition To Annex Properties Into The Poe Valley Vector Control District-BOCC

Background: The Board of Commissioners received a complete annexation petition on January 8, 2020. The legal description and maps of the properties to be annexed are attached as Exhibit A. Per ORS 198.810, the Board is required to hold two hearings on the matter. This is the first of two public hearings, the second public hearing will be held on March 10, 2020 at 8:45am.

Fiscal Impact: There is no fiscal impact to the County; publication costs will be paid by the district and/or the petitioners.

Recommended Motion: Hold the first of two hearings on the proposed petition for annexation for public comment. There is no fiscal impact to the

County; publication costs will be paid by the district and/or the petitioners.

Documents:

[AGENDA ITEM-1ST PUBLIC HEARING.PDF](#)

6. Resolutions

1. In The Matter Of A Resolution Setting The Hearing Dates On The Annexation Petition From KCFD #3-BOCC

Background: On January 27, 2020, a petition to annex properties into Klamath County First District #3 was submitted to the County for the Board of Commissioners' consideration. The attached Resolution sets the hearings date for March 10, 2020 @9:00 a.m. and April 7, 2020 @ 8:45 a.m.

Fiscal Impact: None

Recommended Motion: Motion to sign the attached Resolution which sets the hearing dates on the proposed annexation petition for March 10, 2020 @9:00 a.m. and April 7, 2020 @ 8:45 a.m. Fiscal impact: None

Documents:

[RESOLUTION SET-KCFD 3.PDF](#)

7. Orders

1. In The Matter Of Reappointing Stephanie Goodwin To The North Shasta Lighting District Board. - BOCC

Background: The North Shasta Lighting District has a vacancy and has recommended the reappointment of Stephanie Goodwin. Ms. Goodwin is willing, able and eligible to serve a term on the Board commencing this day and continuing until December 31, 2023.

Fiscal Impact: None.

Recommended Motion: Approve and sign the attached Order reappointing Stephanie Goodwin to the North Shasta Lighting District Board.

Documents:

[02-18-20-BOCC-OR2020-069 APPOINT STEPHANIE GOODWIN NORTH SHASTA LIGHTING.PDF](#)

2. In The Matter Of Reappointing Kristy Weidman, Matt Dodson And Appointing Matthew Hadler And Lacey Chaney To The Tourism Grant Review Panel. - BOCC

Background: The Tourism Grant Review Panel has vacancies and has recommended the reappointment of Kristy Weidman and Matt Dodson and the appointment of Matthew Hadler and Lacey Chaney. The above-named individuals are willing able and eligible to serve a term on the Panel commencing this day and continuing as follows:

Kristy Weidman & Matt Dodson expiring December 31, 2022

Matthew Hadler expiring October 31, 2021

Lacey Chaney expiring October 31, 2020

Fiscal Impact: None.

Recommended Motion: Approve and sign the attached Order appointing Kristy Weidman, Matt Dodson, Matthew Hadler and Lacey Chaney to the Tourism Grant Review Panel.

Documents:

[02-18-20-BOCC-OR2020-070 APPOINT WEIDMAN, DODSON, HADLER, CHANEY TOURISM GRANT REVIEW PANEL.PDF](#)

3. In The Matter Of An Order Setting The Second And Final Hearing On The Petition To Annex Properties Into The Poe Valley Vector Control District-BOCC

Background: The Board of County Commissioners held the first hearing on this matter today, February 18, 2020 at 8:45 a.m. The Board finds that a majority of landowners (79.6%) and electors (68.42%) lying within the proposed area to be annexed have signed the petition. The attached Order sets the final hearing date on this matter for March 10, 2020 @ 8:45 a.m. and allows for electors within the District to submit written requests for an election on the petition for annexation at, or prior to, the final hearing.

Fiscal Impact: None

Recommended Motion: That the Board of County Commissioners signs the attached Order which approves the withdrawal petition as submitted and sets the final hearing date for March 10, 2020 at 8:45 a.m. Fiscal impact: None.

Documents:

[AGENDA ITEM AND 1ST ORDER.PDF](#)

4. In The Matter Of Klamath County Transient Room Tax Fourth Quarter Distribution Ending December 31, 2019. Rick Vaughn, Tax Collector

Background: In accordance with Klamath County Code Chapter 603- Transient Room Tax any person, firm, social club, etc., who exercises occupancy for thirty days or less for dwelling, lodging, or sleeping purposes from any hotel, motel, space in mobile home or trailer park, etc. from an operator; shall collect the tax imposed which constitutes a debt owed by the operator to the County. The amount collected for the fourth quarter came to \$406,758.21 and shall be distributed accordingly by the tax revenue sharing formula to the Participants.

Fiscal Impact: TRT revenue will be distributed totaling \$402,690.63 with additional \$4,067.58 revenue to the Tax Collector's Office. Expenditure of \$406,758.21 to the Transient Room Tax Fund, Tax Collector Department.

Recommended Motion: Approve and execute the attached Order so the Tax Administrator can distribute accordingly by the tax revenue sharing formula \$406,758.21 to the Participants of the Transient Room Tax set by Klamath County Code 603.610. Fiscal impact being revenue received and distributed in the amount of \$406,758.21. Expenditure of \$406,758.21 to the Transient Room Tax Fund, Tax Collector Department.

Documents:

[9976.PDF](#)

5. In The Matter Of The Transient Room Tax Administrator Changing The Tax Revenue Sharing Percentage For Incorporated Cities As Required Per Klamath Code 603.610 (Tax Revenue Sharing). Rick Vaughn, Tax Collector

Background: At the start of each fiscal year, the foregoing Tax Revenue Sharing distribution formula shall be readjusted. Said readjustment shall be made to reflect the proportion which the total collection of the tax imposed from the operators within the corporate limits of the respective cities bears to the total revenue collected from all sources within the County. This percentage figure shall be used in computing the distribution share of the various governmental entities. The readjustment shall be based on the four quarters receipts prior to the readjustment. The percentage will change from 47.4590% to 40.8839% per Klamath County code 603.610.

Fiscal Impact: Unknown at this time.

Recommended Motion: Approve and execute the order changing the tax revenue sharing percentage for incorporated cities from 47.4590% to 40.8839% as required per Klamath County Code 603-610. Fiscal impact is unknown at this time.

Documents:

[SHARING PERCENTAGE 2.PDF](#)

8. Agreements

1. In The Matter Of An Agreement Between Klamath County And Pacific Power & Light Company For Noxious Weed Control. Todd Pfeiffer, Weed Control

Background: Klamath County enters into agreements with outside agencies to treat noxious weed infestations on their property. The purpose of this agreement is to treat noxious weed-infested areas of Pacific Power & Light Company ownership or right-of-way within Klamath County. The location of the treatments are as follows:
PP&L Field Operations

- a) Line 80
- b) Line 81
- c) Delap Rd Property Tax Lot #R-3909-008BB-00100

PP&L Hydro

- a) Link River Trail
- b) Link River Dam
- c) Keno Park
- d) Keno Dam
- e) J.C. Boyle Dam

PP&L Substations

- a) Exterior of fencing at substations within Klamath County

Fiscal Impact: Income of \$9,000.00 to the Weed Control Budget

Recommended Motion: Board approve and sign the agreement between Pacific Power & Light Company and Klamath County for noxious weed control. Fiscal Impact is \$9,000.00 income to the Weed Control Budget.

Documents:

2. In The Matter Of An Agreement Between Klamath County And Running Y Ranch Management, LLC For Noxious Weed Control. Todd Pfeiffer, Weed Control

Background: Klamath County enters into agreements with outside agencies to treat noxious weed infestations on their property. The purpose of this agreement is to control the growth and spread of noxious and non-native weeds at Running Y Ranch Resort – road right-of-ways and specified common areas and RidgeWater – road right-of-ways and specified common areas.

Fiscal Impact: Income of \$3,000.00 to the Weed Control Budget.

Recommended Motion: Board approve and sign the agreement between Running Y Ranch Management, LLC and Klamath County for noxious weed control. Fiscal Impact is \$3,000.00 income to the Weed Control Budget.

Documents:

[2020 RUNNING Y.PDF](#)

3. In The Matter Of An Agreement Between Klamath County And U.S. Department Of Fish & Wildlife For Noxious Weed Control. Todd Pfeiffer, Weed Control

Background: Klamath County enters into agreements with outside agencies to treat noxious weed infestations on their property. The purpose of this agreement is to treat noxious weed-infested areas of fish & Wildlife ownership within Klamath County. The location of the treatment is as follows:

- a. Lower Klamath National Wildlife Refuge
- b. Bear Valley National Wildlife Refuge

Fiscal Impact: Income of \$2,500.00 to the Weed Control Budget.

Recommended Motion: Board approve and sign the agreement between U.S. Department of Fish & Wildlife and Klamath County for noxious weed control. Fiscal Impact is \$2,500.00 income to the Weed Control Budget.

Documents:

[2020 FISH WILDLIFE.PDF](#)

9. Extension Service District

1. In The Matter Of Awarding A Written Quote From AT Ferrell For The Purchase Of A Seed Cleaner. Vickie Noel - Finance

Background: The Klamath County Extension Service District – Research, recently received three (3) written quotes for the purchase of a Seed Cleaner. The following quotes were received:

AT Ferrell \$24,898.00
Crippen \$35,230.00
Bench Industries \$27,450.00

OSU Research requests the bid be awarded to the lowest bidder, AT Ferrell.

Fiscal Impact: \$24,898.00 Expenditure to the Klamath County Extension

Service District – Research equipment reserve fund.

Recommended Motion: Motion to award the bid for a new Seed Cleaner to AT Ferrell. Fiscal impact is a \$24,898.00 expenditure to the Klamath County Extension Service District equipment reserve fund.



Documents:

[2-18-2020 SEED CLEANER BID AWARD.PDF](#)

10. Other County Business

11. Commissioner Reports

12. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.
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