



Board of Commissioners Business Meeting Agenda
March 7, 2023 ~ 1:00pm ~ Room 219

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To www.klamathcounty.org

[HTTP://WWW.KLAMATHCOUNTY.ORG/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L](http://www.klamathcounty.org/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L)

2. Call To Order & Those Present

3. Public Comment

1. To Give Public Comment, You May Attend The Meeting In Person Or Join The Meeting Remotely. To Join Remotely, Click The Link Or Call The Number Below:

Join Zoom Meeting

[HTTPS://ZOOM.US/J/93654380858?](https://zoom.us/j/93654380858?pwd=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09)

[PWD=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09](https://zoom.us/j/93654380858?pwd=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09)

Meeting ID: 936 5438 0858

Passcode: 299921

Join by phone: 833 548 0282 US Toll-free

Meeting ID: 936 5438 0858

Passcode: 299921

4. Agenda Deletions/Additions

5. Approve Minutes From Last Meeting

1. In The Matter Of Approving The Minutes From The February 21, 2023 Business Meeting. - BOCC

Background: Approve the Minutes which summarize all business by the Board of Commissioners for the Business Meeting held on the date stated above.

Recommended Motion: Approve the minutes as presented.
Fiscal Impact is None.

Documents:

[03-07-23-BOCC-WEEKLY PROCEEDINGS.PDF](#)

6. Prior Approved Items

1. In The Matter Of Adopting An Order For An Alternative Method Of Holding Public Funds Relating To The Agreement With Permitium. BOCC

Background: The Sheriff's Office has an agreement with Permitium to provide an electronic means to collect funds related to handgun permits and renewals. Permitium is required to collateralize the funds they will hold pursuant to ORS 295.098. This order will allow the contractor to use a surety bond for this purpose.

Recommended Motion: Adopt an order to use a surety bond as an alternative method to protect public funds handled by Permitium. Fiscal impact: \$30,000 surety bond will be held by the Klamath County Treasurer. This order was adopted during the February 15th Work session.

Documents:

[BOCC AGENDA ITEM SUMMARY PAGE.PDF](#)

7. Proclamations/Presentations

1. In The Matter Of Proclaiming The Month Of March 2023 As A Developmental Disabilities Awareness Month In Klamath County Oregon. - BOCC

Background: Read the attached Proclamation.

Recommended Motion: None. Fiscal Impact: None.

Documents:

[03-07-23-BOCC-PROCLAMATION DEV DIS AWARENESS MONTH.PDF](#)

2. In The Matter Of Presenting The Monthly Employee Service Awards - BOCC

Background: Employees are presented service awards in 5 year increments beginning with their first 5 years of service to Klamath County.

5 Years - Sarah Hill - Community Development

Recommended Motion: Read above names for the record.
Fiscal Impact: None

Documents:

[20230221100912.PDF](#)

8. Bids/Awards/Proposals

1. In The Matter Of Requesting Approval Of The Purchase Of One 40-Gallon Tilt Kettle - Chris Kaber, Sheriff

Background: The attached purchase approval is from Webstaurant.com for one 40-gallon tilt kettle for the Klamath County Jail Kitchen. The purchase of the tilt kettle is \$14,959.45. The Sheriff's Office acquired quotes from Bresco for \$15,134, and E-bay for \$15,312.

Recommended Motion: Approve the Klamath County Sheriff's Office to accept the quote and to sign for the purchase of one 40-gallon tilt kettle from Webstaurant.com. Expenditures not to exceed \$14,959.45 to be paid from the Sheriff's Office Equipment Reserve.

Documents:

[BOCC AGENDA ITEM - NEW TILT KETTLE.PDF](#)

9. Orders

1. In The Matter Of Appointing Claudia Steen To The Green Knoll Estates Special Road District Board. - BOCC

Background: The Green Knoll Estates Special Road District Board has a vacancy and has recommended the above named applicant who is willing, able and eligible to serve a term on the

Board commencing this day and expiring December 31, 2025.

Recommended Motion: Approve and sign the attached Order appointing Claudia Steen to the Green Knoll Estates Special Road District Board. There is no Fiscal Impact.

Documents:

[03-07-23-BOCC-OR2023-APPOINT STEEN GREEN KNOLL ESTATES ROAD DIST.PDF](#)

2. In The Matter Of Appointing Joyce Cornutt To The Two Rivers North Special Road District Board. - BOCC

Background: The Two Rivers North Special Road District Board has a vacancy and has recommended the above named applicant who is willing, able and eligible to serve a term on the Board commencing this day and expiring December 31, 2025.

Recommended Motion: Approve and sign the attached Order appointing Joyce Cornutt to the Two Rivers North Special Road District Board. There is no Fiscal Impact.

Documents:

[03-07-23-BOCC-OR2023-APPOINT CORNUTT TWO RIVERS NORTH ROAD DIST.PDF](#)

3. In The Matter Of Appointing Linda Tepper To The Budget Committee. - BOCC

Background: The Budget Committee has a vacancy. The above named applicant is willing, able and eligible to serve a term on the Committee commencing this day and expiring December 31, 2025.

Recommended Motion: Approve and sign the attached Order appointing Linda Tepper to the Budget Committee. There is no Fiscal Impact.

Documents:

4. In The Matter Of Appointing Scott Siracusa To The Tourism Grant Review Panel. - BOCC

Background: The Tourism Grant Review Panel has a vacancy and has recommended the above named application who is willing, able and eligible to serve a term on the Panel commencing this day and expiring December 31, 2025.

Recommended Motion: Approve and sign the attached Order appointing Scott Siracusa to the Tourism Grant Review Panel. There is no Fiscal Impact.

Documents:

[03-07-23-BOCC-OR2023-APPOINT SIRACUSA TOURISM GRANT REVIEW PANEL.PDF](#)

5. In The Matter Of Appointing Patricia Card, Joe Young And Karen Caverly-Molineaux To The Museum Advisory Board. - BOCC

Background: The Museum Advisory Board has a vacancies and has recommended the above named applicants who are willing, able and eligible to serve a term on the Board commencing this day and expiring December 31, 2025.

Recommended Motion: Approve and sign the attached Order appointing Patricia Card, Joe Young and Karen Caverly-Molineaux to the Museum Advisory Board. There is no Fiscal Impact.

Documents:

[03-07-23-BOCC-OR2023-APPOINT CARD YOUNG CAVERLY MOLINEAUX MUSEUM ADV BOARD.PDF](#)

10. Agreements

1. In The Matter Of Approving An MOU To The Collective Bargaining Agreement Between Klamath County And The Klamath County Peace Officers' Association (KCPOA) For

The Period Of March 1, 2023, Through June 30, 2023. Human Resources - Amanda Van Riper

Background: To clarify the process used for on-call assignment within the Sheriff's Office, the association and the County have come to an agreement for the attached MOU. The MOU will run from March 1, 2023 through June 30, 2023. The language outlined in the MOU will be incorporated in the new CBA which is currently being negotiated.

Recommended Motion: Motion to approve the MOU between Klamath County Peace Officers' Association (KCPOA) and Klamath County effective March 1, 2023 through June 30, 2023 and authorize the Human Resources Director and Sheriff to sign. Fiscal Impact: none.

Documents:

[BOCC AGENDA ITEM SUMMARY KCPOA CONTRACT MOU.PDF](#)

2. In The Matter Of An Agreement Between Oregon Secretary Of State (Grantor) And Klamath County Clerk (Grantee) For A Grant Agreement. Rochelle Long, Clerk

Background: Pursuant to Oregon House Bill 5006 (2021), Oregon Secretary of State (SoS) is authorized to enter into a Grant Agreement with counties for the purpose of purchasing election equipment and other security technology needs. SoS is making an amendment to the original agreement to add an additional \$5,000.00 and to replace the Grant Manger at the SoS office.

Recommended Motion: Approve grant agreement between SoS and Klamath County Clerk for \$5,000.00 revenue to General Fund and authorize Klamath County Clerk to sign. Fiscal Impact: \$5,000.00 revenue to the General Fund – Clerk Elections budget.

Documents:

[AGENDAITEMSUMMARY_GRANTAGREEMENT.PDF](#)

3. In The Matter Of Approving And Signing Klamath County Domestic Well Financial Assistance Grant Agreements – Vickie Noel, Finance Director

Background: The Domestic Well Grant Review Panel met on May 5, 2022 to review and recommend grant applications to the Board of County Commissioners (BOCC) for funding. The BOCC reviewed the recommendations and approved funding to grant recipients during the Admin meeting on June 7, 2022. The following grant recipients have satisfied all grant submissions and the agreements are complete and signed by the applicants.

PETERSON, CHADD & ALYSSA \$39,783.75

Recommended Motion: Approve and sign the Klamath County Domestic Well Financial Assistance Grant agreements with above recipients. Fiscal impact of \$39,783.75 expenditure from the Commissioners Miscellaneous Grant Fund.

Documents:

[3-7-2023 BOCC AGENDA ITEM SUMMARY DOMESTIC WELLS.PDF](#)

4. In The Matter Of An Agreement Between Klamath County And Klamath Falls City Street Division For Noxious Weed Control. Jeremy Morris, Public Works

Background: Klamath County enters into agreements with outside agencies to treat noxious weed infestations on their property. The purpose of this agreement is to treat noxious weed-infested areas of City right-of-way and ownership within Klamath County. The County will notify the City three (3) days prior to commencing treatment and the location of such treatment.

Recommended Motion: Board to approve and sign the agreement between Klamath Falls City Street Division and Klamath County for noxious weed control. Fiscal Impact is \$5,000.00 income to the Weed Control Budget.

Documents:

[2023 CITY OF KFALLS WEED CONTROL BLUE SHEET.PDF](#)

5. In The Matter Of An Agreement Between Klamath County And Pacific Power & Light Company For Noxious Weed Control. Jeremy Morris, Public Works

Background: Klamath County enters into agreements with outside agencies to treat noxious weed infestations on their property. The purpose of this agreement is to treat noxious weed-infested areas of Pacific Power & Light Company ownership or right-of-way within Klamath County. The location of the treatments are as follows:

PP&L Field Operations: a) Line 80; b) Line 81; c) Delap Rd
Property Tax Lot #R-3909-008BB-00100

PP&L Hydro: a) Link River Trail; b) Link River Dam; c) Keno Park; d) Keno Dam

PP&L Substations: a) Exterior of fencing at substations within Klamath County

Recommended Motion: Board approve and sign the agreement between Pacific Power & Light Company and Klamath County for noxious weed control. Fiscal Impact is \$9,000.00 income to the Weed Control Budget.

Documents:

[2023 PPL WEED CONTROL BLUE SHEET.PDF](#)

6. In The Matter Of An Intergovernmental Agreement Between Klamath County (County) And South Suburban Sanitary District (SSSD) For The 2023 Stearns Corridor Roadway Improvement Project. Jeremy Morris, Public Works

Background: Klamath County and South suburban Sanitary District are seeking to complete roadway and utility improvements in the same corridor. On February 7, 2023 the County executed a contract with Rocky Mountain Construction for

Roadway and Sidewalk Improvements as described in Exhibits A attached. Through this Intergovernmental Agreement, SSSD will reimburse the County for Bid Schedule "C" in the amount of \$106,418.20 and any approved change orders associated with the work. SSSD will also reimburse the County up to a not-to-exceed amount of \$6,000.00 for providing engineering and surveying services associated with the design and construction of the project.

Recommended Motion: Board approve and execute the Agreement between Klamath County and South Suburban Sanitary District. Fiscal Impact is income of \$106,418.20 plus income not to exceed \$6,000.00 to the Road Department Operating Budget.

Documents:

[2023 SSSD AND COUNTY STEARNS IGA BLUE SHEET.PDF](#)

7. In The Matter Of Approving A Service Agreement Between Oregon Health & Science University (OHSU) And Klamath County Public Health (KCPH) – Jennifer Little, Public Health

Background: Klamath County Public Health is collaborating with OHSU Community Outreach, Research, and Engagement (CORE) Evaluation Team to conduct a needs assessment among mothers/birthing parents and health care providers in Klamath County to determine barriers and facilitators to breastfeeding. The results will be used to identify factors that prevent mothers from the beginning or continuing to breastfeed their babies. Ultimately, Klamath County Public Health hopes to identify one or more interventions to increase the number of mothers in Klamath County who begin and continue breastfeeding.

Recommended Motion: Move to approve Service between Oregon Health & Science University (OHSU) and Klamath County Public Health (KCPH). Fiscal impact is contract expense of \$5,304 to be paid from Title V funds, sub dept 4049. Authorize

the Department Head to sign.

Documents:

[OHSU BF AGREEMENT.PDF](#)

8. In The Matter Of Approving Amendment #12 To Intergovernmental Agreement (IGA) #169517 For The Financing Of Public Health Services Between The State Of Oregon, Oregon Health Authority (OHA), And Klamath County, Acting By And Through Klamath County Public Health (KCPH). – Jennifer Little, Public Health

Background: Agreement #169517, which became effective July 1, 2021, delegates authority to Klamath County Public Health to operate public health programs in Klamath County. This amendment replaces program element (PE) descriptions for PE10 “Sexually Transmitted Diseases (STD) Client Services”, PE43 “Immunization Services” and PE 51 “Public Health Modernization”. In addition, Attachment B, the Financial Assistance Award for fiscal year 2023 is updated by this amendment. The agreement remains effective through June 30, 2023.

Recommended Motion: Move to approve Amendment #12 to Intergovernmental Agreement (IGA) #169517 for the Financing of Public Health Services between the State of Oregon, Oregon Health Authority (OHA), and Klamath County, acting by and through Klamath County Public Health (KCPH). Fiscal impact is increased grant award for FY 23 of \$6,255 to sub department 4029 for Public Health Emergency Preparedness, \$12,807.43 to sub department 4041 for Safe Drinking Water and \$64,998 to sub department 4049 for Overdose Prevention. Authorize the Department Head to sign.

Documents:

[169517-12.PDF](#)

9. In The Matter Of Approving Agreements For Youth Tobacco Prevention Projects Between Citizens For Safe Schools,

Friends Of The Children- Klamath Basin, Lutheran Community Services Northwest- Klamath, And Oregon State University Klamath County Extension Office And Klamath County Public Health (KCPH). –Jennifer Little, Public Health

Background: Klamath County Public Health (KCPH) operates the Tobacco Prevention and Education Program (TPEP) and regularly partners with community organizations and citizens to reduce the burden of tobacco in the county. With the passage of ballot measure 108, KCPH received additional TPEP dollars that must be spent by June 30, 2023. KCPH issued a request for applications (RFA) to community-based organizations who previously applied to Oregon Health Authority for tobacco prevention funding but were not funded. Additionally, the RFA was sent to other community partners working on programs aimed at preventing youth initiation of tobacco, particularly among at-risk youth.

KCPH would like to fund the following four projects: 1. Citizens for Safe Schools - Youth Led Action program: \$39,072.50; 2. Friends of the Children- Klamath Basin - Friends (mentor) and Tribal Engagement Coordinator: \$30,000; 3. Lutheran Community Services Northwest- Klamath - Klamath Project Youth Empowerment: \$38,598; 4. Oregon State University Klamath County Extension Office - School Vape Detectors: \$40,000.



Recommended Motion: Move to approve the agreements for the youth tobacco prevention projects with Citizens for Safe Schools, Friends of the Children- Klamath Basin, Lutheran Community Services Northwest- Klamath, and Oregon State University Klamath County Extension Office. Fiscal impact is expense of \$147,670.50. Expenses will be paid out of Health Promotion funding sub department 4049. Authorize department head to sign.

Documents:

[CBO TOBACCO FUNDING UPDATED.PDF](#)

11. Commissioner Reports

12. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

305 Main Street 2nd Floor, Klamath Falls, OR 97601

E-mail: bocc@klamathcounty.org Website: www.klamathcounty.org