



Board of Commissioners Budget Workshop Agenda
March 10, 2023 ~ 1:30pm ~ Room 214

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To www.klamathcounty.org

[HTTP://WWW.KLAMATHCOUNTY.ORG/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L](http://www.klamathcounty.org/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L)

2. Call To Order & Those Present

3. Continued Discussion From Last Week



4. Andrea Lassett - Human Resources

1. Emergency Temporary Hire - Finance

Documents:

[DEPARTMENT REQUEST -FIN NEW TEMP POSITION 031023.PDF](#)

5. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.
305 Main Street 2nd Floor, Klamath Falls, OR 97601

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KLAMATH COUNTY
Human Resources

To: Board of County Commissioners

From: Amanda Van Riper
Human Resources Director

Date: March 10, 2023

Re: **Department Request – Finance New Position – Project Coordinator – Grants**

Date Scheduled for Continued Budget Workshop: March 10, 2023

On behalf of Vickie Noel, Finance Director, we are seeking your approval to create a temporary Project Coordinator - Grants position under the Grant Manager.

This position will be responsible for assisting the Grant Manager. The main focus will be on coordinating the Domestic Well grant. Due to the large volume of work that the Grant Manager is overseeing, there is a need for assistance to ensure that all business matters are handled timely and appropriately.

The contract employee will be paid at UH22 Step 1, which is currently \$22.41/hour. The total cost will be higher due to utilizing a staffing agency to provide this employee.

The department will use funds from the Domestic Well grant to finance this position.

Suggested Motion: Hereby motion to approve the request to create the Project Coordinator - Grants position as outlined above:

Chair

Approved
Disapproved

Date

Commissioner

Approved
Disapproved

Date

Commissioner

Approved
Disapproved

Date