



Board of Commissioners Administrative Agenda
March 14, 2023 ~ 3:00pm ~ Room 214

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To www.klamathcounty.org

[HTTP://WWW.KLAMATHCOUNTY.ORG/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L](http://www.klamathcounty.org/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L)

2. Call To Order & Those Present

3. Approve Minutes From Last Meeting

Documents:

[02-28-23.PDF](#)

4. Andrea Lassett - Human Resources

1. Department Request - DDA Reclass

Documents:

[DEPARTMENT REQUEST - DDA RECLASS.PDF](#)

5. BOCC



1. Bonanza Ambulance ASA Contract Discussion

2. Congressionally Directed Spending Requests

Fairgrounds (1.2 million), Food Hub (5 million), Spence Mountain?

3. Wood River District Improvement Company - 2 Million Dollar Congressionally Directed Spending Application

6. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.
305 Main Street 2nd Floor, Klamath Falls, OR 97601

E-mail: bocc@klamathcounty.org Website: www.klamathcounty.org



Board of Commissioners' Administrative Meeting February 28, 2023 ~ 1:00pm ~ Room 214

2/28/2023 - Minutes

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To [Www.klamathcounty.org](http://www.klamathcounty.org)

2. Call To Order & Those Present

Commissioner Henslee, Commissioner Minty, Commissioner DeGroot; Haley Huffman / Admin Staff; Jennifer Little, Miranda Hill / Public Health; Todd Kepple / Museum; Chris Kaber / Sheriff's Office; Brandon Fowler / Emergency Management; Dan Golden / Juvenile; Vickie Noel, Natalie Parker / Finance; Gene Souza / Klamath Irrigation District.

3. Approve Minutes From Last Meeting

Approved.

4. Jennifer Little - Public Health

1. Proposed TRL Ordinance Language Change

Jennifer Little and Miranda Hill address the Board regarding the tobacco retail licensing program. They would like to create a buffer around schools and youth serving organizations that future tobacco retailers cannot be within a quarter mile of those facilities and that a tobacco retailer cannot be within a certain distance from each another tobacco retailer. The point is to reduce youth exposure over time. The Board is in agreement with the proposed changes. Ms. Little also asked for the Board's direction on childcare facility and youth organization definitions. The Board was in agreement to use childcare facility and school. The Board was in agreement they would like to see a penalty for the first offense which at least includes education/training and would like to see what other counties penalty schedules look like.

5. Todd Kepple, Museum - Baldwin Stairs

Todd Kepple addresses the Board regarding the stairwell project at the Museum. It was discovered that under certain conditions, they would not need the stairs. Mr. Kepple said, we feel we can meet those conditions which are to limit tour group size, improve other egress and improve lighting. Mr. Kepple asked about reallocating the \$75,000 which was initially directed for the stairs to instead use improve the geothermal system at the

Museum. Ms. Noel confirms the funds are ARPA funds. Commissioner Henslee said, I'm not going to vote since you two made the decisions on those original ARPA dollars.

Commissioner DeGroot said, I'm supportive of the concept but I want to see a plan for the side of the building, just a contractor estimate with a concept and a cost. Commissioner Minty said, I still feel making the Baldwin pretty is important.

6. Brandon Fowler - Emergency Management

1. Review Ambulance Service Area Agreement & Reciprocity Arrangement

Brandon Fowler addresses the Board to present the Ambulance Service Area and Reciprocity Agreements that are coming due for renewal in June.

Commissioner Henslee asks, has there been any significant changes? Mr. Fowler said, Counsel's office made some updates to language and ORS numbers. Commissioner DeGroot asks, do these agreements leave 100% of the county covered? Brandon Fowler said, yes as long as all of the existing providers agree to these agreements. I have some concerns about Bonanza but we will have a recommendation from the Ambulance Advisory Committee on that. Mr. Fowler said, as you may recall Bonanza Ambulance has been struggling in and out of service. District 3, Sprague River has expressed interest in taking it over and are working on a merger agreement. The County will be covered and this agreement includes reciprocity which means the other service providers will pick up the slack. The Board asks for information on the agreement process. Mr. Fowler explains. The Board agreed they'd like to hear what the Ambulance Advisory Committee's recommendation is.

7. Dan Golden - Juvenile

Dan Golden addresses the Board to deliver a progress update on the construction of the Crimson Rose Project. Six general contractors attended the pre-bid meeting and tour. Mr. Golden reviews the lottery bond funding. Commissioner Minty said, I'm tentatively planning to be at the Capital on March 8th to advocate for that additional funding.

8. BOCC

1. Discuss Strategic Plan Team

Strategic Plan Team - Commissioner Henslee said I'd like to put together a team that has a liaison commissioner that would report back to the Board. The Board was in agreement and would like the updates to come to the Board at regular intervals such as a standing item on the Administrative Meeting agendas along with allowing the full Board to be involved in some type of a retreat with Moss Adams to go through collected data. The Board was in agreement for Commissioner Henslee to be the liaison commissioner to the team. Commissioner Henslee said, how big should the team be and what industries, areas, groups should be on it? Commissioner Minty said, how about the first time Moss Adams comes, they give their opinion on group size and

whom it should include. Commissioner DeGroot said, I think we can identify the people internally, I think two or three plus Commissioner Henslee.

Commissioner Henslee said the team will just be doing the work from everyone's input.

2. Governor's Emergency Order 23-02

Commissioner DeGroot said, I don't believe we meet the minimum requirements. Commissioner Henslee said, I have not had a chance to read this. Commissioner Minty said, I don't think we need this sort of mandate to address this, I find it unnecessary. The Board was in agreement that there is no need to participate.

3. SAR Gravel Driveway Cost

Commissioner Minty motions to direct Maintenance to gravel the driveway at SAR. Commissioner DeGroot seconds. Unanimous vote. Approved. Commissioner DeGroot will notify Maintenance.

4. Congressionally Directed Spending Request

Commissioner DeGroot said, I sat down with Natalie, OSU Extension and Property Management. Should we put in an ask for OSU facility/food hub for Congressionally Directed Spending. The request will be five million dollars.

The Board was in agreement for Commissioner DeGroot to work with Natalie on the request. Commissioner Minty asks if the Board would be willing to fund plans/schematics being drawn up of the building. Commissioner DeGroot said, I'd like to take the request to the Finance meeting tomorrow.

5. Klamath County Water Engagement

Commissioner DeGroot said I've been attending many tri-county meetings.

We received notification that they are redirecting all of the water from Fourmile and Fish Lake to be reconnected to Upper Klamath Lake. There is a ton going on and I believe we need to be engaged. I know both of you attended the meeting in Ashland in December and there will be another in March where Fish & Wildlife will be leading conversations. We had a tri-county meeting with Fish & Wildlife, Reclamation, Interiors and the NOAA Fisheries where all of our asks for different levels of engagement with the allocation of the dollars awarded, where all of our requests for counties to be engaged were ignored. I feel like I'm completely wasting my time attending these meetings. I just don't know how we engage on this issue and continue to get our voice heard. I love that Chairman Dumont said he wants to engage with the County on these issues. Commissioner Henslee said, I feel your frustration and I left that meeting in Ashland because I feel like we didn't have a voice. In retrospect I believe there are opportunities and paths forward with other organizations. I heard there is all kinds of water locked up in the forests, we just don't manage our forests. I heard things like habitat restoration and wetland about improved water quality and quantity. I think we need to continue to go and be engaged

and continue to put our heads together. Commissioner Minty said, over the years some may observe, I'm hesitant when we have something about solving the water crisis because I recognize that while we represent the County and our entire community, we represent in the lane of commissioners. I think the paths to really having the lane and the authority to really solve some of these issues, I really do put that at the feet of the people who decide to run for Congress. I truly believe someone with passion around really diving in and trying to make meaningful progress on the water front, those decisions and mainly at the State and Federal level. Commissioner DeGroot said, the title is engagement not solutions. We can't solve it. We need to be engaged and working on ways we can improve the situation. We have to be advocating for ag, the Tribes and the refugees. I really like the relationship we've built with the tri-counties and I don't want to lose that, but I can't see continuing to spend all the time in that space. Where do we focus our effort, how do we engage, what is our strategy? Commissioner Henslee said, I will attend that next meeting in Ashland. Commissioner Minty said, maybe it's time for a shift. I think we should be in conversations and be somewhat engaged. Commissioner Henslee said, I like the tri-county concept a lot and we should continue in it. Commissioner Minty said, maybe Commissioner Henslee should take over the engagement. The Board agreed Commissioner Henslee will attend the Ashland meeting and Commissioner DeGroot will continue with the tri-county meetings.

6. City Of Chiloquin's Request For Letter Of Support

Commissioner DeGroot motions to sign the letter. Commissioner Minty seconds. Unanimous vote. Approved.

7. Emergency Management Restructure Discussion Continued

Item tabled.

8. KID Request For Letter Of Support

Gene Souza addresses the Board to request a letter of support.



Commissioner Minty expresses concerns about piping and its effects on domestic wells. Mr. Souza addresses the concerns and said he would ensure there was an ability to flood irrigate when the piping is put in. Commissioner Henslee said, I am pro-modernization, but I agree with Commissioner Minty. I believe there is a correlation between domestic wells going dry and the system not being charged but there is not data to support it, no study has been done.

Commissioner Henslee said, I'm all for piping in the residential areas.

Commissioner Minty asks, could the ask be written so it's not specific to that area so it could be more closer to the residential area? Mr. Souza said I have it primarily written for the A3 which is in the urban areas. Commissioner Henslee said, I support this letter. Commissioner DeGroot motions to sign the letter. Commissioner Minty seconds. Unanimous vote. Approved.

9. Adjournment

4:42pm

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**KLAMATH COUNTY
Human Resources**

To: Board of County Commissioners
From: Amanda Van Riper
Human Resources Director

Date: March 14, 2023

Re: Department Request – DDA – **Change of language from original request on 3/10/23**

Date Scheduled for Administrative Meeting: March 14, 2023

On behalf of acting District Attorney John Casalino, we are seeking your approval to reclassify deputy District Attorneys effective March 1, 2023.

Based off of comparable county rates, the following is being proposed: DDAI would move from UH31 to UH32. DDAIL would move from UH34 to UH35. DDAILL would move from UH35 to UH36.

We propose to keep these positions on the hourly scale at this time as an agreement was made with current staff that they would remain hourly until **more attorneys are hired**. Once this has been realized, the transition would be made back to salaried positions.

The department has funds available for these increases through vacant positions.

Suggested Motion: Hereby motion to approve the request to reclassify the DDAI, DDAIL, and DDAILL positions as outlined above:

Chair
Approved
Disapproved

Commissioner
Approved
Disapproved

Commissioner
Approved
Disapproved

Date

Date

Date