



Board of Commissioners Business Meeting Agenda  
March 21, 2023 ~ 1:00pm ~ Room 219

**1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To [www.klamathcounty.org](http://www.klamathcounty.org)**

[HTTP://WWW.KLAMATHCOUNTY.ORG/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L](http://www.klamathcounty.org/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L)

**2. Call To Order & Those Present**

**3. Public Comment**

**1. To Give Public Comment, You May Attend The Meeting In Person Or Join The Meeting Remotely. To Join Remotely, Click The Link Or Call The Number Below:**

Join Zoom Meeting

[HTTPS://ZOOM.US/J/93654380858?](https://zoom.us/j/93654380858?pwd=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09)

[PWD=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09](https://zoom.us/j/93654380858?pwd=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09)

Meeting ID: 936 5438 0858

Passcode: 299921

Join by phone: 833 548 0282 US Toll-free

Meeting ID: 936 5438 0858

Passcode: 299921

**4. Agenda Deletions/Additions**

**1. 8.3 - Added**

**5. Approve Minutes From Last Meeting**

**1. In The Matter Of Approving The Minutes From The March 14, 2023 Business Meeting. - BOCC**

**Background:** Approve the Minutes which summarize all business by the Board of Commissioners for the Business

Meeting held on the date stated above.

**Recommended Motion:** Approve the minutes as presented.  
Fiscal Impact is None.

Documents:

[WEEKLY PROCEEDINGS SUMMARY PAGE.PDF](#)

## 6. Bids/Awards/Proposals

### 1. In The Matter Of Sheriff Requesting Approval To Purchase A Canine For The K-9 Deputy Program - Chris Kaber, Sheriff

**Background:** The Sheriff's Department has received various donations from the Klamath Dog Fanciers and many other generous citizens which has enabled us to request the purchase and training of a canine. We are requesting approval to purchase a canine from Top Dog Police K9 Training & Consulting, LLC. The cost to purchase and train the canine and provide on-site training to the deputy handler is quoted at \$10,500.

**Recommended Motion:** Approve the Klamath County Sheriff's Office to accept the quote and to purchase a canine from Top Dog Police K9 Training & Consulting, LLC for the amount of \$10,500.00 which includes initial on-site training of the canine and the deputy handler. **Fiscal Impact:** Expense of \$10,500.00 to be paid from the Sheriff's Office Special Revenue Fund.

Documents:

[BOCC AGENDA ITEM - K-9 2023 REX.PDF](#)

### 2. In The Matter Of Approving Vehicle Order. - Rick Vaughn, Code Enforcement Manager

**Background:** Code Enforcement (CE) had teamed with the Klamath County Sheriff's office to acquire four 4-door pickups from Emergency Responder Services in early 2022 with no delivery in site. New quotes were acquired as follows for delivery

in the next 3-6 months: Lithia Ford – Klamath Falls \$48,857 + DMV, Taxes and fees; Hall Ford – Lakeview \$47,865 + DMV, Taxes and fees ; Butler Ford – Ashland No quote

Recommending ordering from Lithia Ford to support local dealership.

CE has these funds budgeted from Marijuana Eradication Grant Fund.

**Recommended Motion:** Approve acceptance of quote for two 2023 Ford Pickups from Lithia Ford of Klamath Falls and authorize Rick Vaughn, Code Enforcement Mgr, to sign for vehicles. Fiscal Impact is an expenditure from the Marijuana Eradication Grant fund in the amount of \$97,714 + DMV, Taxes and fees.

Documents:

[PACKET FOR CE PICKUP PURCHASE ORDERS 3-21-23.PDF](#)

### **3. In The Matter Of Approving Vehicle Purchase. - Rick Vaughn, Code Enforcement Manager**

**Background:** Code Enforcement (CE) had teamed with the Klamath County Sheriff's office to acquire four 4-door pickups from Emergency Responder Services in early 2022 with no delivery in site. Since that time, CE has had one vehicle starting to experience major problems and have borrowed another from the Assessors office. Lithia Ford has quoted 2 vehicles in stock for \$100,093.71 that match the specifications desired. Butler Ford has two similar pickups quoted at \$108,220.92. CE has these funds budgeted from ARPA funds and vehicle reserve.

**Recommended Motion:** Approve acceptance of quote for two 2023 Ford Pickups from Lithia Ford of Klamath Falls and authorize Rick Vaughn, Code Enforcement Mgr, to sign for vehicles. Fiscal Impact is an expenditure of \$90,000 from the Code Enforcement ARPA and \$10,093.71 from the Code

Enforcement Equipment reserve fund.

Documents:

[PACKET FOR CE STOCK PICKUP PURCHASE 3-21-23.PDF](#)

## 7. Resolutions

- 1. In The Matter Of A Resolution Adopting The Revisions To The Klamath County Contracting Policies And Procedures Chapter 1 Section 1.15 (1), County Procedure Prior To Contract Award, Clarifying All MOU's, MOA's, IGA's And Letters Of Agreement (LOA) Will Require Board Approval Through A Regular Business Meeting And Chapter 3 Section 3.15, Selection For Architect Or Engineering Services, Will Align Appointment Procedures For Specified Services With OAR's 137-048-0200 Through 137-048- 0220. County Counsel/Risk Management**

**Background:** Chapter 279 of the Oregon Revised Statutes (ORS) establishes rule and authority pertaining to the procurement of goods and services by public agencies and provides for public contracting agencies to adopt their own rules of procedure for public contracting. Klamath County has contracting policies and procedures in place that incorporate both the Attorney General's Model rules (Oregon Administrative Rules, Chapter 137) and the rules developed by the Department of Administrative Services (Oregon Administrative Rules, Chapter 125). A public contracting agency must review their contracting rules each time the Attorney General adopts a modification of the model rules to ensure compliance with statutory changes pursuant to ORS 279.A065(6)(b). The Revised Klamath County, Oregon Contracting Policies and Procedures have been reviewed and updated by the Contract & Risk Manager and Klamath County Counsel. The revisions to the Klamath County Contracting Policies and Procedures Chapter 1 section 1.15 (1), County Procedure Prior to Contract Award, clarifying all MOU's, MOA's, IGA's and Letters of Agreement (LOA) will require Board approval through a regular Business meeting and Chapter 3 section 3.15, Selection for Architect or Engineering Services, will align appointment procedures for

specified services with OAR's 137-048-0200 through 137-048-0220. Chapter 3 revisions were discussed during the January 3, 2023 Administrative Meeting.

**Recommended Motion:** That the Klamath County Board of Commissioners approve and sign the attached Resolution that adopts the revisions to the Klamath County Contracting Policies and Procedures Chapter 1 section 1.15 (1)(b), and Chapter 3.15 Selection for Architect or Engineering Services as discussed above. No fiscal impact.

Documents:

[POLICY CHANGES 2023 UPLOAD.PDF](#)

## 8. Orders

### 1. In The Matter Of Appointing Gayle Nan Maddock And Emma Lindsey To The Bly Vector Control District Board. - BOCC

**Background:** The Bly Vector Control District Board has vacancies and has recommended Gayle Nan Maddock and Emma Lindsey who are willing, able and eligible to serve a term on the Board commencing this day.

**Recommended Motion:** Approve and sign the attached Order appointing Gayle Nan Maddock and Emma Lindsey to the Bly Vector Control District Board. There is no fiscal impact.

Documents:

[AGENDA ITEM SUMMARY PAGE TEMPLATE VECTOR CONTROL DISTRICT.PDF](#)

### 2. In The Matter Of Appointing John Nelson And Lori Powell To The Jack Pine Village Special Road District Board. - BOCC

**Background:** The Jack Pine Village Special Road District Board has vacancies. The above named applicants are willing, able and eligible to serve a term on the Board commencing this

day and expiring as follows: John Nelson expiring 12/31/25 and  
Lori Powell expiring 12/31/24.

**Recommended Motion:** Approve and sign the attached Order appointing John Nelson and Lori Powell to the Jack Pine Village Special Road District Board. There is no Fiscal Impact.

Documents:

[03-21-23-BOCC-OR2023- APPOINT NELSON POWELL JACK PINE VILLAGE ROAD DIST.PDF](#)

**3. In The Matter Of Appointing Bev Atwood And Dale Atwood To The Klamath Falls Forest Estates Unit 1 Special Road District Board. - BOCC**

**Background:** The Klamath Falls Forest Estates Unit 1 Special Road District Board has vacancies. The above named applicants are willing, able and eligible to serve a term on the Board commencing this day and expiring as follows: Bev Atwood expiring December 31, 2025 and Dale Atwood expiring December 31, 2024.

**Recommended Motion:** Approve and sign the attached Order appointing Bev Atwood and Dale Atwood to the Klamath Falls Forest Estates Unit 1 Special Road District Board. There is no Fiscal Impact.

Documents:

[03-21-23-BOCC-OR2023-084 APPOINT ATWOOD KFFE UNIT 1 ROAD DIST.PDF](#)

## **9. Agreements**

**1. In The Matter Of Approving And Signing Klamath County Domestic Well Financial Assistance Grant Agreements – Natalie Parker, Grants Manager**

Background: The Domestic Well Grant Review Panel met on May 5, 2022 to review and recommend grant applications to the Board of County Commissioners (BOCC) for funding. The

BOCC reviewed the recommendations and approved funding to grant recipients during the Admin meeting on June 7, 2022. The following grant recipients have satisfied all grant submissions and the agreements are complete and signed by the applicants.

BRAGG, EDITH / LLEWELLYN, SHIELA \$17,558.14

Recommended Motion: Approve and sign the Klamath County Domestic Well Financial Assistance Grant agreements with above recipients. Fiscal impact of \$17,558.14 expenditure from the Commissioners Miscellaneous Grant Fund.

Documents:

[3-21-2023 BOCC AGENDA ITEM SUMMARY DOMESTIC WELLS.PDF](#)

## **2. In The Matter Of Approving And Signing Klamath County American Rescue Act Grant Agreements For The Completed And Ready Applicants – Natalie Parker, Grant Manager**

**Background:** The American Rescue Plan Act Grant Allocation Committee met on January 18, 2023 to hear presentations from eligible grant applications to the Board of County Commissioners (BOCC) for funding. The ARPA Grant Allocation Committee reviewed the recommendations and approved funding to grant recipients on January 19, 2023 for the applicants as detailed below:

Klamath County Fire District #1 \$145,000.00

All grant submission requirements have been satisfied and the contract is complete and signed by grantee.

**Recommended Motion:** Approve and sign the Klamath County American Rescue Plan Act Grant agreement. Fiscal impact of \$145,000.00 expenditure from the COVID19 Pandemic Grant fund. Fiscal Impact: Expenditure of \$145,000.00 from the COVID19 Pandemic Grant fund.

Documents:

[2023 ARPA BOCC AGENDA ITEM SUMMARY PAGE 3-21-2023.PDF](#)

**3. In The Matter Of Approving And Signing An American Rescue Plan Act (ARPA) Grant Agreement With South Central Oregon Economic Development District (SCOEDD) By Means Of An Intergovernmental Grant Agreement In The Amount Of \$225,000.00 For The Klamath County Fairgrounds And Event Center RV Lot Expansion Project. Klamath County Fairgrounds/Event Center, Derrick Rowley, Director/Manager**

**Background:** The Klamath County Fairgrounds/Event Center is in the process of expanding the east RV area and a design/build contract to construct 48 full-service sites. The Fair Board and management were presented with the ARPA grant opportunity issued from SCOEDD as a pass-through grant from Oregon DAS, to assist in this project.

**Recommended Motion:** Approve and authorize the BOCC Chair to sign the American Rescue Plan Act IGA between the Klamath County Fairgrounds/Event Center and South-Central Oregon Economic Development District; and authorize the Klamath County Board of Commissioners Chair to sign the agreement; and authorize Derrick Rowley, Director/Manager to accept the funds into the Fair Board operating budget. Fiscal Impact: \$225,000.00.

Documents:

[03-21-23-FAIRGROUNDS-ARPA GRANT AGRMT SCOEDD.PDF](#)

**4. In The Matter Of Approving A Waiver Of Liability And Hold Harmless Agreement To Contribute \$50,000.00 To The City Of Klamath Falls For Pump Track Equipment At Eulalona Park. Myles Maxey, DDS**

**Background:** The City of Klamath Falls is putting in a Pump track at Eulalona Park. DDS would like to contribute \$50,000 to promote accessible opportunities for individuals experiencing intellectual and developmental disabilities within Klamath County. A Liability Waiver and Hold Harmless Agreement will be signed



by the City and returned to DDS. The waiver is included in this packet.

**Recommended Motion:** Approve the Waiver of Liability and Hold Harmless Agreement for DDS to contribute \$50,000 to the City of Klamath Falls for the Pump Track at Eulalona Park and authorize DDS Director Myles Maxey to sign the agreement.  
Fiscal Impact: The cost is a \$50,000 expenditure. The expenditure will be paid out of the Developmental Disabilities Services Reserve materials and services budget.

Documents:

[20716.PDF](#)

**5. In The Matter Of Approval Of Agreement #179272 Intergovernmental Agreement (IGA) Between The State Of Oregon, Oregon Health Authority (OHA), And Klamath County, Acting By And Through Klamath County Public Health (KCPH). – Jennifer Little, Public Health**

**Background:** Agreement # 179272 allows Klamath County Public Health (KCPH) to participate in the Medicaid Administrative Claiming (MAC) program. Participation in this program allows us to claim Federal Financial Participation (FFP) for our work in providing administrative activities for the state Medicaid plan. These activities include outreach and application assistance for Medicaid as well as system coordination to Medicaid services. FFP is reimbursable through quarterly claims which are based on time studies of allowable MAC activities. This agreement is effective from July 1, 2023 to June 30, 2028.

**Recommended Motion:** Move to approve Agreement #179272 Intergovernmental Agreement (IGA) between the State of Oregon, Oregon Health Authority (OHA), and Klamath County, acting by and through Klamath County Public Health (KCPH).  
Fiscal impact is reimbursement up to \$118,000 per fiscal year not to exceed \$590,000 during the period of this agreement. Authorize the Department Head to sign the agreement.

Documents:

[MAC CONTRACT.PDF](#)

**6. In The Matter Of Approving A Provider Agreement Between Regence Blue Cross Blue Shield (BCBS) And Klamath County Public Health (KCPH). – Jennifer Little, Public Health**

**Background:** KCPH has been a contracted provider with Regence BCBS since March 2016. This updated provider agreement is to comply with current regulatory requirements. The reimbursement rates for our facility are not changed by this agreement.

**Recommended Motion:** Move to approve the Provider Agreement between Regence Blue Cross Blue Shield (BCBS) and Klamath County Public Health (KCPH). No fiscal impact. Authorize the Department Head to sign the agreement.

Documents:

[REGENCE CONTRACT.PDF](#)

**7. In The Matter Of Approving Amendment 2 To Agreement 045-22 Between The Oregon Department Of Environmental Quality And Klamath County Public Health– Jennifer Little, Public Health**

**Background:** In March 2022 KCPH was awarded a \$40,000 to provide the funding and structure to create a comprehensive smoke response plan that would include community education, agreements with entities that perform prescribed burns, preparedness activities, and community partnerships to identify resources for vulnerable citizens during smoke events. KCPH was able to complete the work for \$20,000, so this amendment modifies the contract to reflect the reduced amount.

**Recommended Motion:** Move to approve amendment 2 to agreement 045-22 between the Oregon Department of Environmental Quality and Klamath County Public Health. Fiscal impact is a reduction of \$20,000 to the grant award. Authorize department head to sign.

Documents:

**8. In The Matter Of Approving An Amendment To The Provider Agreement Between Cascade Health Alliance, LLC (CHA) And Klamath County Public Health (KCPH). – Jennifer Little, Public Health**

**Background:** In January of 2020, KCPH and Cascade Health Alliance (CHA) signed a Provider Medical Services Agreement. CHA is a coordinated care organization, contracted with Oregon Health Authority to provide local Oregon Health Plan (OHP) Medicaid services. OHA updated its Required OHP Contract Language. This amendment replaces that language, which was paragraph 11.14 and exhibit 11.14, and replaces it with Attachment B.

**Recommended Motion:** Move to approve the amendment to the Provider Agreement between Cascade Health Alliance, LLC (CHA) and Klamath County Public Health (KCPH). No fiscal impact. Authorize the Department Head to sign the agreement.

Documents:

[CORRECTED CHA AMENDMENT.PDF](#)

**9. In The Matter Of Approving And Signing Klamath County Domestic Well Financial Assistance Grant Agreements – Natalie Parker, Grants Manager**

**Background:** The Domestic Well Grant Review Panel met on May 5, 2022 to review and recommend grant applications to the Board of County Commissioners (BOCC) for funding. The BOCC reviewed the recommendations and approved funding to grant recipients during the Admin meeting on June 7, 2022. The following grant recipients have satisfied all grant submissions and the agreements are complete and signed by the applicants.

SARGENT, COLTON \$40,000.00

SHAFFNER, MERILEE \$19,669.50



**Recommended Motion:** Approve and sign the Klamath County Domestic Well Financial Assistance Grant agreements with above recipients. Fiscal impact of \$59,669.50 expenditure from the Commissioners Miscellaneous Grant Fund.

Documents:

[3-28-2023 BOCC AGENDA ITEM SUMMARY DOMESTIC WELLS.PDF](#)

## 10. Commissioner Reports

## 11. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.  
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