



Board of Commissioners Administrative Agenda
April 25, 2023 ~ 3:00pm ~ Room 214

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To www.klamathcounty.org

[HTTP://WWW.KLAMATHCOUNTY.ORG/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L](http://www.klamathcounty.org/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L)

2. Call To Order & Those Present

3. Approve Minutes From Last Meeting

Documents:

[04-11-23.PDF](#)

4. Amanda Van Riper - Human Resources

1. Department Request - Finance Dept. Exception To Policy

Documents:

[EXCEPTION TO POLICY-FINANCE SPEC SR \(002\).PDF](#)

5. Rochelle Long - Clerk

1. Falcon Heights Water And Sewer District Appointments



6. Rick Vaughn - Tax Collector/Property Manager

1. Little League Property

7. BOCC

1. Strategic Plan Update - DH

8. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.
305 Main Street 2nd Floor, Klamath Falls, OR 97601

E-mail: bocc@klamathcounty.org Website: www.klamathcounty.org



Board of Commissioners' Administrative Meeting April 11, 2023 ~ 3:00pm ~ Room 214

4/11/2023 - Minutes

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To [Www.klamathcounty.org](http://www.klamathcounty.org)

2. Call To Order & Those Present

Commissioner Henslee, Commissioner Minty, Commissioner DeGroot (Zoom); Haley Huffman / Admin Staff; Amanda Van Riper / Human Resources; Jennifer Little / Public Health; Dan Golden / Juvenile; Derrick Rowley / Fairgrounds; Vickie Noel / Finance.

3. Approve Minutes From Last Meeting

Approved.

4. Amanda Van Riper - Human Resources

1. Exception To Policy Request – Public Health

Amanda Van Riper and Jennifer Little address the Board. Commissioner Henslee expresses concerns wanting to make sure this is a budgeted position and that all departments are treated equitably. Commissioner Minty motions. Commissioner Henslee seconds. Unanimous vote. Approved.

5. Dan Golden - Juvenile

1. KCR Project Update

Dan Golden addresses the Board to present an update on the Klamath Crimson Rose Project.

6. BOCC

1. Food Policy Council - KMM

Commissioner Minty said, the Food Policy Council is asking for our blessing in



taking a pause. A lot of the work they've been doing is now encompassed in other efforts such as Healthy Klamath and the food hub project. The Board was in agreement for the Food Policy Council move into a dormant status for now and to check in with them in one year.

2. Fairgrounds Annexation Application

Commissioner DeGroot said, we have an application in for annexation that has to do with hooking up new water service to the RV park and the Fairgrounds. I was asked should this just be the one parcel or all the parcels at the Fairgrounds. That lead me to the question, should we have a policy to annex all County property into the City that is in the Urban Growth Boundary to facilitate the City taking on more responsibility when it comes to providing services to certain areas inside the Urban Growth Boundary. What should the County's policy be in regards to annexation request or agreement inside the UGB of not just the City of Klamath Falls but all five of our cities should we own property in those areas. Commissioner Henslee said, I'm all for it. It doesn't increase our tax rate or increase our financial liability to the City. I don't have any concerns about this. We're not losing control of our asset, we still own it, we still maintain and control it, there's no financial impact to us. It's just who provides services within that boundary. Commissioner DeGroot said, signing an agreement to annex is not annexation. It is an agreement should annexation ever be called for. In order for annexation to occur, the property lines must be contiguous within current city limits so the city limits would actually have to touch all those individual properties prior to annexation being called for so it would actually trigger annexation until that time. Commissioner Minty said, I'm a little unclear on what is the upside. Commissioner Henslee said, one example is policing, if we County owned land was annexed by the City it would provide a different policing model to our assets. Commissioner Minty said, so the no fiscal impact is because we're government, we don't pay a tax? Commissioner DeGroot said, this doesn't occur unless annexation actually happens. Signing the agreement isn't actual annexation until the city meets our boundaries. I think an upside also is that this is a good partnership to our cities. Derrick Rowley explains the need to hook to the City's water service for the RV park at the Fairgrounds, a proposed trade, and the booster system. He said, we do have a water main already there and could hook to that if the consent to annexation agreement delays the RV park. The Board agreed to continue this discussion at an Administrative Meeting at a later date. The Board agreed for Mr. Rowley to proceed with an annexation agreement to include the parcel in question and all the adjacent parcels at the Fairgrounds.

7. Adjournment

3:44pm

541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

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KLAMATH COUNTY
Human Resources

To: Board of County Commissioners
From: Amanda Van Riper
Human Resources Director
Date: April 21, 2023
Re: **Exception to Policy Request – Finance**

Date Scheduled for Administrative Meeting: April 25, 2023

On behalf of Vickie Noel, Finance, we are seeking your approval for an exception to the Human Resources Policy and Procedure Manual, Section 020 Recruitment & Selection.

We are requesting permission to offer the Finance Accounting Specialist, Sr position at LH18 Step 5 (\$24.96/hour). The department thinks this applicant would be an excellent addition to the Finance team and is willing offer the higher step to the candidate.

The department has the money in their budget.

Suggested Motion: Hereby motion to allow the exception to offer the Finance Accounting Specialist, Sr position at step 5 as outlined above.

Chair

Approved
Disapproved

Date

Commissioner

Approved
Disapproved

Date

Commissioner

Approved
Disapproved

Date