



Board of Commissioners Administrative Agenda
5/30/2023 ~ 3:00pm ~ Room 214

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To www.klamathcounty.org

[HTTP://WWW.KLAMATHCOUNTY.ORG/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L](http://www.klamathcounty.org/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L)

2. Call To Order & Those Present

3. Approve Minutes From Last Meeting

Documents:

[05-23-23.PDF](#)

4. Amanda Van Riper - Human Resources

1. Proposed Policy Amendment - Accident & Injury Reporting

Documents:

[DEPARTMENT REQUEST - POLICY AMENDMENT.PDF](#)

5. Erik Nobel - Planning

1. Housing Planning Studies

6. Dan Golden - Juvenile

1. Update On KCR Project

7. BOCC

1. Government Center Hours



2. Approval Of Scholarships

2 for Oregon Tech at \$1000 each

6 for KCC at \$500 each

3. Discover Klamath Funding Request Of 7500.00 To Host Oregon Destination Association Conference

8. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.
305 Main Street 2nd Floor, Klamath Falls, OR 97601

E-mail: bocc@klamathcounty.org Website: www.klamathcounty.org



Board of Commissioners' Administrative Meeting May 23, 2023 ~ 3:00pm ~ Room 214

5/23/2023 - Minutes

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To [Www.klamathcounty.org](http://www.klamathcounty.org)

2. Call To Order & Those Present

Commissioner Henslee, Commissioner Minty, Commissioner DeGroot; Haley Huffman / Admin Staff; Amanda Van Riper, Andrea Lassett / Human Resources; Jeremy Morris / Public Works; Vicki Noel, Natalie Parker, Kirby Garlitz / Finance; Tom Crist / Solid Waste.

3. Approve Minutes From Last Meeting

Approved.

4. Amanda Van Riper - Human Resources

1. Insurance Plan Selections For 23/24

Amanda Van Riper and Andrea Lassett address the Board regarding insurance plans for next year. The Board was in agreement to continue with our current selection.

2. Department Request - Public Works FTE Increase

Amanda Van Riper and Jeremy Morris address the Board. Commissioner Henslee motions to hire two additional Utility Workers at UH2. Commissioner Minty seconds. Ms. Van Riper said, contractually this position is at a UH1 and we would have to reach out to the union. Commissioner Henslee amends the motions to approve the request as outlined in the memo with conversations to come about UH2. Unanimous vote. Approved.

~~5. Sheryl Hatcher - Surveyor~~

~~4. GIS & Helion Survey Index Demonstration~~

6. Jeremy Morris - Public Works

1. Public Works Office Hours

Jeremy Morris addresses the Board requesting the office hours for the Public Works Department be changed to 7:30am - 4:30pm. The Board agreed that all departments in the building should be on the same schedule to align with when the building is open and they would like their staff to get feedback from the other Department Heads that are open to the public in the building and then put the topic on next week's Administrative Meeting.

2. EV Chargers - Carbon Reduction Grant

Jeremy Morris addresses the Board to present information on the EV chargers that they requested at the last meeting. Mr. Morris said, I'd like to receive approval to submit the grant. The Board was in agreement for Mr. Morris to proceed with the application. Commissioner DeGroot asked him to put the application through the process as a prior approved. Commissioner Henslee clarified, this is for our fleet vehicles.

7. BOCC

1. Baldwin Park

Commissioner DeGroot said, we all received the email from Councilwoman Wendt on the design and bids for the Baldwin Park. I wanted to see how, does the County want to interact, at what level do we want to be partners? The Board was in agreement to be a fiscal partner and will further discuss it at a Finance Meeting.

2. Discuss County Representative For Spence Mountain Advisory Committee

Commissioner Henslee motioned for the County employee representative to be Kirby Garlitz. Commissioner Minty seconds. Unanimous vote. Approved.

3. KLCAS - Approval Needed For ESG Funds

Commissioner DeGroot said, these dollars for shelter activity and rentals. I have rentals so I won't be involved with this and am declaring a conflict. Commissioner Henslee motions for the Vice-Chair to sign the ESG Certification form. Commissioner Minty seconds. Commissioner DeGroot abstains. Commissioner Minty and Commissioner Henslee vote in favor. Approved.

4. Military Graduate Gift Cards - DD

The Board was in agreement for the Veteran's Service Department to continue the program as long as they have funding year over year.

5. Hagelstein Park - DD

Commissioner DeGroot said, we received an email, the Tribes reached out with concerns and we've had other concerns of people bathing in that water and it is a very sensitive area. If we were to close the park, how would that impact our funding? Tom Crist said, we get \$100,000 from OVA and \$26,250 from Oregon State Marine Board. Mr. Crist said, that really wouldn't get people out of the water. The Board was in agreement to have a meeting with The Tribe to start the discussion for a long-term solution. The Board would like to include County Counsel and Tom Crist in the meeting.

6. Authorization To Sign Reimbursement Request To DAS From The KCR Construction Project - KM

Commissioner DeGroot motions to approve Commissioner Minty to sign the reimbursement request form. Commissioner Minty seconds. Unanimous vote. Approved. The Board was in agreement for the Liaison Commissioner to continue to bring the reimbursement requests to them in and Administrative Meeting.

7. Marion County Request - Mossman Order Multi-Jurisdiction Letter



Commissioner DeGroot motions that the Board lend our support and logo to the multi-jurisdiction letter to the Governor regarding the Mossman Order. Commissioner Minty seconds. Unanimous vote. Approved.

8. TIME CERTAIN 4:00pm - Budget Committee Meeting

Commissioner DeGroot calls the Budget Committee to order. Commissioner Henslee, Commissioner Minty, Commissioner DeGroot, Michelle Meyer and Linda Tepper are present. Vickie Noel addresses the Board, in the approved budget, I did not remove all of the districts that you had already approved from the approved total. Commissioner DeGroot motions to approve the budget for Fiscal Year 2023-2024 in the sum of \$246,151,409.00 Commissioner Minty seconds. Unanimous vote. Approved. Ms. Noel said, we will have two more changes coming through, a change to the Sheriff's Office personnel and a Board decision to pay the City the balance in the Klamath Falls Streets fund and we will remove that from the budget, with permission from the Board before we adopt.

8. Adjournment

4:07pm

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**KLAMATH COUNTY
Human Resources**

To: Board of County Commissioners

From: Amanda Van Riper
Human Resources Director

Date: May 26, 2023

Re: **Proposed Amendments to Policy 711 - Accident & Injury Reporting**

Date Scheduled for Administrative Meeting: May 30, 2023

Currently, County employees who are injured on the job and have a qualified Worker's Compensation claim receive 2/3 of their wages from our insurance provider while the other 1/3 is drawn from their accrual banks.

After review of the policy, we would like to propose the following changes:

"All employees are covered for accidents on the job under the Workers' Compensation laws of Oregon. When an injured employee must take time off by reason of occupational injury or disability, the employee will receive time-loss payments from the County's Workers' Compensation insurer. In addition, supplemental benefits will be provided as follows on approved Workers' Compensation claims:

- The first three (3) months following an on-the-job injury and an approved workers compensation claim, the County will supplement the employee's time-loss benefits in an amount necessary to equal the injured employee's net regular salary after taxes.
- After three (3) months following the date of an on-the-job injury, accrued sick leave, vacation, and compensatory time may be used to supplement the employee's time-loss benefits in an amount necessary to equal the injured employee's net regular salary after taxes.
- Following the exhaustion of the employee's benefits, the employee shall receive Workers' Compensation as provided under State law.

Suggested Motion: Hereby motion to approve the request to approve the proposed amendments to policy 711 as outlined above:

 Chair
 Approved
 Disapproved

 Commissioner
 Approved
 Disapproved

 Commissioner
 Approved
 Disapproved

Date

Date

Date