



Board of Commissioners Business Meeting Agenda
6/20/2023 ~ 1:00pm ~ Room 219

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To www.klamathcounty.org

[HTTP://WWW.KLAMATHCOUNTY.ORG/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L](http://www.klamathcounty.org/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L)

2. Call To Order & Those Present

3. Public Comment

1. To Give Public Comment, You May Attend The Meeting In Person Or Join The Meeting Remotely. To Join Remotely, Click The Link Or Call The Number Below:

Join Zoom Meeting

[HTTPS://ZOOM.US/J/93654380858?](https://zoom.us/j/93654380858?pwd=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09)

[PWD=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09](https://zoom.us/j/93654380858?pwd=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09)

Meeting ID: 936 5438 0858

Passcode: 299921

Join by phone: 833 548 0282 US Toll-free

Meeting ID: 936 5438 0858

Passcode: 299921

4. Agenda Deletions/Additions

1. Added: 9.5 & 9.6.

5. Approve Minutes From Last Meeting

1. In The Matter Of Approving The Minutes From The June 13, 2023 Business Meeting. - BOCC

Background: Approve the Minutes which summarize all business by the Board of Commissioners for the Business

Meeting held on the date stated above.

Recommended Motion: Approve the minutes as presented.
Fiscal Impact is None.

Documents:

[WEEKLY PROCEEDINGS SUMMARY PAGE.PDF](#)

6. Budget Resolutions

1. In The Matter Of Approving A Supplemental Budget Resolution In The Community Development, Solid Waste And Park Funds. Vickie Noel - Finance

Background: The Community Development, Solid Waste and Parks year end budget resolution trues up small dollar adjustments in numerous expenditure line items and budgets for increases and decreases in revenues based on actual receipts and actual beginning fund balances.

Recommended Motion: Approve the supplemental budget resolution for fiscal year 2022-23 as outlined in the attached documents. Fiscal Impact: Community Development = \$353,722 additional revenues and \$875,405 in additional reserves for future expenditures; Solid Waste = increase in revenues and expenditures of \$248,056; Parks = \$2,000 increase in revenues and expenditures.

Documents:

[6-20-2023 CDD BOCC AGENDA ITEM BR.PDF](#)

2. In The Matter Of Approving A Supplemental Budget Resolution In The General Fund Assessor's Office And The Commissioners Misc Grant Fund. Vickie Noel - Finance

Background: This budget resolution records an additional \$10,000 in operating transfers to the Assessor's office and an additional \$250.00 to the Commissioner's Misc Grant fund for additional administration of the Wolf Depredation Grant.

Recommended Motion: Approve the supplemental budget resolution for fiscal year 2022-23 as outlined in the attached document. Fiscal Impact: \$10,250.00 increase in transfers and expenditures to the General Fund Assessor and Commissioner's Misc Grant fund.

Documents:

[6-20-2022 ASSESSOR AND MISC GRANTS.PDF](#)

3. In The Matter Of Approving A Supplemental Budget Resolution In The General Fund – Clerk Elections And Recording. Vickie Noel - Finance

Background: This budget resolution moves expenditures within each sub-department to budget closer to actual and allows for a \$20,500 transfer from recording to elections.

Recommended Motion: Approve the supplemental budget resolution for fiscal year 2022-23 as outlined in the attached document. Fiscal Impact: None

Documents:

[6-20-2023 GF CLERK BOCC AGENDA ITEM BR.PDF](#)

4. In The Matter Of Approving A Supplemental Budget Resolution In The General Fund – District Attorney's Office And District Attorney Special Revenue Fund. Vickie Noel - Finance

Background: This budget resolution transfers funds from treatment court to the General fund to pay for personnel. An additional state grant was awarded in the VOCA program eliminating a need to receive a transfer from the general fund.

Recommended Motion: Approve the supplemental budget resolution for fiscal year 2022-23 as outlined in the attached document. Fiscal Impact: \$21,000 increase in revenues and expenditures in the District Attorney's Office.

Documents:

[6-20-2023 DISTRICT ATTORNEY BOCC AGENDA ITEM BR.PDF](#)

5. In The Matter Of The Adoption Of A Supplemental Budget Resolution Within The General Fund Sheriff's Office Patrol And Animal Control Divisions And The Equipment Reserve Fund. Vickie Noel - Finance

Background: This budget resolution will move animal control and patrol payroll savings to equipment and vehicle maintenance due to unforeseen necessary repairs. Also, a transfer is being budgeted to account for ATV grant revenue posted to patrol and the expense posted to Equipment reserve.

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the supplemental budget resolution for fiscal year 2022-2023 as outlined in the attached documents. FISCAL IMPACT: \$26,094.00 increase in state grant revenues in patrol and \$26,094.00 increase in expenditures in Equipment reserve.

Documents:

[6-20-2023 BOCC AGENDA ITEM SUMMARY PAGE.PDF](#)

6. In The Matter Of Approving A Supplemental Budget Resolution In The General Fund Tax Collector Department. Vickie Noel - Finance

Background: Due to a shortfall in the A&T grant as well as lower than anticipated transient room tax fees, the Tax Collector department needs an additional \$70,000 in general fund support.

Recommended Motion: Approve the supplemental budget resolution for fiscal year 2022-23 as outlined in the attached document. Fiscal Impact: \$70,000 decrease in revenues within the General Fund Tax Collector department.

Documents:

[6-20-2023 TAX COLLECTOR BOCC AGENDA ITEM BR.PDF](#)

7. In The Matter Of Approving A Supplemental Budget Resolution In The Internal Service – Human Resources And Non-Departmental. Vickie Noel - Finance

Background: Legal Services – Attorney expenditures are higher than anticipated. An additional transfer from Internal Services non-departmental and salary savings will be applied to the current budget in the Legal Services line item.

Recommended Motion: Approve the supplemental budget resolution for fiscal year 2022-23 as outlined in the attached document. Fiscal Impact: \$9,000 increase in transfers to Human Resources form Internal Services non-departmental.

Documents:

[6-20-2023 HUMAN RESOURCES BOCC AGENDA ITEM BR.PDF](#)

8. In The Matter Of The Adoption Of A Supplemental Budget Resolution Within The Internal Services – Information Technology Fund. Vickie Noel - Finance

Background: Information Technology and Technology Maintenance sub-department are predicted to end the fiscal year with a deficit in the Material and Service section. The personnel section of the IT Operating sub-department is anticipated to have a surplus. This budget resolution allows for the transfer of surplus funds to cover the expected deficit.

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the supplemental budget resolution for fiscal year 2022-2023 as outlined in the attached documents. FISCAL IMPACT: None

Documents:

9. In The Matter Of Approving A Supplemental Budget Resolution In The Mental Health – Developmental Disabilities Program. Vickie Noel - Finance

Background: This budget resolution moves funds from operating contingency to various expenditure line items within the Developmental Disabilities operating budget. Most of the budget shortfalls occurred in areas related to computer equipment, travel and rent.

Recommended Motion: Approve the supplemental budget resolution for fiscal year 2022-23 as outlined in the attached document. Fiscal Impact: None, however, there is a \$185,700 reallocation from operating contingency to various material and service expenditures.

Documents:

[6-20-23 DDS BOCC AGENDA ITEM BR.PDF](#)

7. Bids/Awards/Proposals

1. In The Matter Of Requesting Approval Of The Purchase Of Barriers For The Top Tier Of The Jail; To Include Shipping For The Sheriff's Office – Corrections.

Background: The purchases from U-Line. Purchase to include barriers to cage in the top tier of the Klamath County Jail to prevent Adults in Custody from falling/jumping. The fiscal impact of the barriers and shipping in the amount of \$14,977.74 to be paid from the Sheriff's Office General Fund - Corrections. There have been multiple adults in custody that have jumped from the top tier causing severe injuries to themselves in the past few months. These barriers will prevent further injuries and potential lawsuits. These specific sized barriers were not available through state contract on Oregon Buys. A on-site inspection by Modoc Contracting concluded the barriers they use were not the correct size or material. Because of the 7-foot-tall ceiling, all

other companies researched on the internet including Getvelox.com, McMaster-Carr.com, Merlin-Industrial.com. All sites only have 6 foot and 8-foot barriers available.

Recommended Motion: Approve the Klamath County Sheriff's Office to accept the quote and to sign for the purchase of barriers to include shipping from U-Line. Fiscal Impact: Expenditures in the amount of \$14,977.74 to be paid from the Sheriff's Office General Fund - Corrections.

Documents:

[20230607133826.PDF](#)

2. In The Matter Of Requesting Approval Of The Purchase Of Eight (8) 2023 Dodge Durango Pursuit Vehicles To Include Upfitting, Radios, And Repeaters For The Sheriff's Office Patrol Division.

Background: The purchases from Roberson Motors Inc. according to state contract #1651. The purchase of upfits for eight (8) vehicles from Day Wireless Systems in Salem according to state contract #178014 and the purchase of eight (8) radios and repeaters from Motorola according to NASPO state contract. The ordering window for 2023 model year vehicles closed May 4, 2023. I was able to submit and get accepted for builds. Due to the timeframe of ordering, receiving, and building the patrol vehicles we are asking to purchase and sign early for the 2023-2024 fiscal year as we will not begin to receive vehicles or parts until after July 2023.

Recommended Motion: Approve the Klamath County Sheriff's Office to accept the quote and to sign for the purchase of eight (8) 2023 Dodge Durango Pursuit vehicles to include upfit, radios, and repeaters from Roberson Motors Inc. #1651, Day Wireless Systems #178014, and Motorola Solutions NASPO contract. Fiscal Impact: Expenditures not to exceed the amount of \$640,000.00 to be paid from the Sheriff's Office Equipment Reserve.

Documents:

[20230606075041.PDF](#)

3. In The Matter Of Requesting Quotes For Security Cameras At 3125 Crosby St. Rick Vaughn, Property Sales/Maint

Background: Klamath County owned property at 3125 Crosby, Klamath Falls, OR 97603 was vandalized and a robbery occurred approx. May 22, 2023. IT will request 3 quotes for a security camera solution and Klamath County Maintenance Dept. will arrange for installation.

Recommended Motion: Grant approval for IT to request 3 quotes for a security camera solution and Klamath County Maintenance Dept. will arrange for installation.

Documents:

[PACKET FOR SECURITY CAMERA QUOTES AT 3125 CROSBY ST 6-20-23.PDF](#)

8. Orders

1. In The Matter Of Appointing Bill Alguire To The Ambulance Advisory Committee. - BOCC

Background: The Ambulance Advisory Committee has a vacancy and has recommended the above named applicant who is willing, able and eligible to serve a term on the Committee commencing this day and expiring December 31, 2025.

Recommended Motion: Approve and sign the attached Order appointing Bill Alguire to the Ambulance Advisory Committee.
There is no Fiscal Impact.

Documents:

[06-20-23-BOCC-OR2023- APPOINT ALGUIRE AMB ADV COMM.PDF](#)

2. In The Matter Of Appointing Clinton Rajnus To The Planning Commission. - BOCC

Background: The Planning Commission has two vacancies. The Board of Commissioners conducted interviews of the five

applicants on June 7, 2023 and decided to appoint the above named applicant who is willing, able and eligible to serve a term on the Planning Commission commencing this day and expiring December 31, 2027.

Recommended Motion: Approve and sign the attached Order appointing Clinton Rajnus to the Planning Commission. There is no Fiscal Impact.

Documents:

[06-20-23-BOCC-OR2023- APPOINT RAJNUS PLANNING COMM.PDF](#)

3. In The Matter Of Appointing Stewart Decker To The Planning Commission. - BOCC

Background: The Planning Commission has two vacancies. The Board of Commissioners conducted interviews of the five applicants on June 7, 2023 and decided to appoint the above named applicant who is willing, able and eligible to serve a term on the Planning Commission commencing this day and expiring December 31, 2027.

Recommended Motion: Approve and sign the attached Order appointing Stewart Decker to the Planning Commission. There is no Fiscal Impact.

Documents:

[06-20-23-BOCC-OR2023- APPOINT DECKER PLANNING COMM.PDF](#)

9. Agreements

1. In The Matter Of Approving The Room Reservation Application For A Room At The Community Health Education Center–Jennifer Little, Public Health

Background: Klamath County Public Health would like to use a room at the Community Health Education Center to host infant safe sleep trainings. The room reservation would be for November 30th and December 1st.

Recommended Motion: Move to approve the application for Public Health to use a room at the Community Health Education Center. Fiscal impact is \$180 from Health Promotion Disease Prevention sub department 4049. Authorize department head to sign.

Documents:

[CHEC APP.PDF](#)

2. In The Matter Of Approving Amendment 3 To Agreement No. C03212 Between Multnomah Education Service District And Klamath County Public Health. – Jennifer Little, Public Health

Background: Klamath County Public Health (KCPH) participates in the Medicaid Administrative Claiming (MAC) program. Participation in this program allows us to claim Federal Financial Participation (FFP) for our work in providing administrative activities for the state Medicaid plan. The web-based tools used to access and record time studies as well as process claims, and store information belongs to Multnomah Education Service District (MESD). This amendment extends the agreement from through June 30, 2024 and updates the equitably divided administrative fee by 5.4% based on cost of living adjustments for MESD.

Recommended Motion: Move to approve Amendment 3 to Agreement No. C03212 between Multnomah Education Service District and Klamath County Public Health. Fiscal impact is increased quarterly expense of \$700 statewide, for a total quarterly expense of \$59,396, county allocation to be determined on a rolling quarterly percentage payable from Public Health Clinic Nursing, sub department 4044. Authorize department head to sign.

Documents:

[MESD NO. CO3212_AMEND 3 WITH PREVIOUS AGREEMENT AND AMENDMENTS ATTACHED.PDF](#)

3. In The Matter Of Approving An Amendment Related To The Signed And Approved Agreement With The State Of Oregon Acting By And Through Department Of Administrative Services For Funding Provided Through Coronavirus State Fiscal Recovery Fund (CSFRF) Grant Agreement, Also Referred To As ARPA – Natalie Parker, Grant Manager

Background: Klamath County has been awarded funds through Oregon Legislature as a recipient of federal Coronavirus State Fiscal Recovery Funding. The attached amendment and agreement detail the terms and conditions related to spending, reporting, as well as the approved projects submitted to the State of Oregon.

Recommended Motion: Approve and authorize the chair to sign State of Oregon Grant Agreement No. 8036 Amendment No. 1. Fiscal impact: NONE.

Documents:

[06-20-23-FINANCE-AMDNMT 1 DAS AGRMT ARPA FUNDS.PDF](#)

4. In The Matter Of Approving And Signing Klamath County Domestic Well Financial Assistance Grant Agreements - Natalie Parker, Grant Manager

Background: In 2021 Klamath County experienced a severe and continuing drought. On March 31, 2021 Governor Brown signed Executive order 21-07 declaring a State of Drought Emergency in Klamath County. That Order initiated several opportunities to assist Klamath County residents experiencing domestic well challenges resulting from the drought. The Domestic Well Grant is to provide financial assistance to the owners of domestic wells located within Klamath County who experienced challenges with their domestic well due to the 2021 drought. The following grant recipients have satisfied all grant submissions and the agreements are complete and signed by the applicants.

EDWARDS, KAREN \$5,362.50; SOLUS, MEGAN \$6,256.41

Recommended Motion: Approve and sign the Klamath County

Domestic Well Financial Assistance Grant agreements with above recipients. Fiscal impact: \$11,618.91 expenditure from the Commissioners Miscellaneous Grant Fund.

Documents:

[6-20-2023 BOCC AGENDA ITEM SUMMARY DOMESTIC WELLS.PDF](#)

5. In The Matter Of Approving An MOU Between Klamath County And Jon, Kelli, Adam And Courtney Zbinden Rick Vaughn, Tax/Property Sales

Background: Klamath County wishes to enter into an MOU with Jon, Kelli, Adam and Courtney Zbinden for Industrial Site Readiness Improvements designating Zbinden lot #500 to be a Regionally Significant Industrial Site. Potential fiscal impact of \$3,787,500 but not until funds are expended by Klamath County and the City of Klamath Falls then requested for reimbursement from Business Oregon.

Recommended Motion: Authorize Klamath County Property Manager to complete and sign MOU with Jon, Kelli, Adam and Courtney Zbinden for Industrial Site Readiness Improvements designating Zbinden lot #500 to be a Regionally Significant Industrial Site. Potential fiscal impact of \$3,787,500 but not until funds are expended by Klamath County and the City of Klamath Falls then requested for reimbursement from Business Oregon.

Documents:

[PACKET FOR RSIS ZBINDEN PROPERTY 6-20-23.PDF](#)

6. In The Matter Of Approving Agreement For RSIS Tax Reimbursement From Business Oregon Rick Vaughn, Tax/Property Sales

Background: Klamath County wishes to enter into the Sponsor Tax Reimbursement Agreement between Klamath County Board of Commissioners and Oregon Business Development Dept. for

the Zbinden RSIS project. Potential fiscal impact of \$3,787,500 but not until funds are expended by Klamath County and the City of Klamath Falls then requested for reimbursement from Business Oregon.

Recommended Motion: Approve and have Chair sign the Sponsor Tax Reimbursement Agreement between Klamath County Board of Commissioners and Oregon Business Development Dept. for the Zbinden RSIS project. Potential fiscal impact of \$3,787,500 but not until funds are expended by Klamath County and the City of Klamath Falls then requested for reimbursement from Business Oregon.

Documents:

[PACKET FOR RSIS ZBINDEN SPONSOR TAX REIMBURSEMENT AGREEMENT 6-20-23.PDF](#)

10. Licenses

1. In The Matter Of Approving A Recommendation For A New Liquor License For Playhouse Tavern Inc. - BOCC

Background: The Oregon Liquor Control Commission (OLCC) verifies that each tavern/store has met the necessary conditions to sell liquor. The County's position is a recommendation only and the OLCC may take the recommendation into consideration before granting or refusing the license.



Recommended Motion: Note for the Record. Fiscal Impact: Revenue of \$25.00 for each new license to the General Fund-Commissioners.

Documents:

[06-20-23-BOCC-LIQUOR LICENSE.PDF](#)

11. Commissioner Reports

12. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.
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