



Board of Commissioners Business Meeting Agenda  
September 12, 2023 ~ 1:00pm ~ Room 219

**1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To [www.klamathcounty.org](http://www.klamathcounty.org)**

[HTTP://WWW.KLAMATHCOUNTY.ORG/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L](http://www.klamathcounty.org/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L)

**2. Call To Order & Those Present**

**3. Public Comment**

**1. To Give Public Comment, You May Attend The Meeting In Person Or Join The Meeting Remotely. To Join Remotely, Click The Link Or Call The Number Below:**

Join Zoom Meeting

[HTTPS://ZOOM.US/J/93654380858?](https://zoom.us/j/93654380858?pwd=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09)

[PWD=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09](https://zoom.us/j/93654380858?pwd=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09)

Meeting ID: 936 5438 0858

Passcode: 299921

Join by phone: 833 548 0282 US Toll-free

Meeting ID: 936 5438 0858

Passcode: 299921

**4. Agenda Deletions/Additions**

**5. Approve Minutes From Last Meeting**

**1. In The Matter Of Approving The Minutes From The August 29, 2023 Business Meeting. - BOCC**

**Background:** Approve the Minutes which summarize all business by the Board of Commissioners for the Business Meeting held on the date stated above.

**Recommended Motion:** Approve the minutes as presented.  
Fiscal Impact is None.

Documents:

[WEEKLY PROCEEDINGS SUMMARY PAGE.PDF](#)

## 6. Proclamations/Presentations

### 1. In The Matter Of Proclaiming September 18-22, 2023 As Falls Prevention Week In Klamath County. - BOCC

**Background:** Read Proclamation

**Recommended Motion:** None. Fiscal Impact is None.

Documents:

[20230829135723.PDF](#)

## 7. Bids/Awards/Proposals

### 1. In The Matter Of Approving The Purchase Of Three (3) New Vehicles For The Building Division. Allan Brown, CDD-Building Division

**Background:** Requests for quote were issued to 1) Butler Ford who did not have any vehicles meeting our specifications (see attached e-mail from Butler Ford Fleet Manager), 2) Lithia Ford of Klamath Falls who submitted a BRONCO SPORT & an EDGE SE, neither meet the specifications and could not estimate delivery or price protection, 3) Lithia Dodge of Klamath Falls who we did not receive a response, 4) TC Chevy who we did not receive a response, 5) Withnell Auto who we did not receive a response, 6) Ron Tonkin Chevrolet who we did not receive a response, 7) Hall Motors who declined to submit a quote at this time, 8) Lithia Toyota of Klamath Falls who submitted Toyota 4 Runner at \$43,174, which was the only vehicle submitted that meet the specifications.

**Recommended Motion:** Board approve the quote and authorize the purchase of three (3) Toyota 4 Runner mid-size SUV's from Lithia Toyota of Klamath Falls and authorize the Building Official to sign all documents. Fiscal Impact; \$43,174 for each, grand total \$129,522 from the Building Vehicle Reserve Fund.

Documents:

[BLUE SHEET PACKET FOR PURCHASE THREE SUV BUILDING.PDF](#)

## 8. Resolutions

### 1. In The Matter Of A Resolution Setting Hearing Dates On Proposed Ordinance 96.00 Relating To Use Of Public Property For Camping, Lying And Sleeping-BOCC

**Background:** The Board of County Commissioners recognizes the importance of maintaining safe and sanitary public areas while also ensuring that homeless individuals receive humane treatment and believes it is in the best interest of the citizens of Klamath County to adopt an ordinance regarding the use of public property for camping, lying and sleeping. The attached Resolution sets the first hearing on the proposed ordinance for Tuesday, September 26, 2023 at 1:15 p.m. and sets the second hearing for Tuesday, October 10, 2023 at 1:15 p.m.

**Recommended Motion:** The Board of County Commissioners approves and signs the attached Resolution that sets the two public hearing dates on proposed Ordinance 96.00. Fiscal impact: None

Documents:

[ORD. 96 RES..PDF](#)

## 9. Orders

**1. In The Matter Of Appointing Melissa Cheyne To The Midland Community Park District Board. - BOCC**

**Background:** The Midland Community Park District Board has vacancies. The above named applicant is willing able and eligible to serve a term on the Board commencing this day and expiring June 30, 2025.

**Recommended Motion:** Approve and sign the attached Order appointing Melissa Cheyne to the Midland Community Park District Board. There is no Fiscal Impact.

Documents:

[09-05-23-BOCC-OR2024- APPOINT CHEYNE MIDLAND COMMUNITY PARK BOARD.PDF](#)

**2. In The Matter Of Appointing Michael Long, Andrew Stuedli, Sally MacLeod And Mark Daniels The Board Of Property Tax Appeals. - BOCC**

**Background:** Pursuant to ORS 309.067 the Board of Commissioners appoints two pools of individuals to serve on the Board of Property Tax Appeals (BOPTA). Pursuant to ORS 309.020 the County Clerk recommends Andrew Stuedli and Michael Long to Pool One, Governing Body's Designee and Mark Daniels to Pool Two, Nonoffice-holding residents. All individuals are eligible and willing to serve a term on the Board commencing this day and continuing until June 30, 2024. They will complete the training for returning members provided by the State of Oregon Department of Revenue.

**Recommended Motion:** Approve and sign the attached Order appointing Andrew Stuedli and Michael Long to Pool One, governing body's designee and Sally MacLeod and Mark Daniels to Pool Two, nonoffice-holding residents. All terms are effective this day and end on June 30, 2024. There is no Fiscal Impact.

Documents:

## 10. Agreements

### 1. In The Matter Of Approving And Signing Klamath County Domestic Well Financial Assistance Grant Agreements - Natalie Parker, Grant Manager

**Background:** In 2021 Klamath County experienced a severe and continuing drought. On March 31, 2021 Governor Brown signed Executive order 21-07 declaring a State of Drought Emergency in Klamath County. That Order initiated several opportunities to assist Klamath County residents experiencing domestic well challenges resulting from the drought. The Domestic Well Grant is to provide financial assistance to the owners of domestic wells located within Klamath County who experienced challenges with their domestic well due to the 2021 drought. The following grant recipients have satisfied all grant submissions and the agreements are complete and signed by the applicants.

MAY, STEPHEN & CHARLOTTE \$2,809.50

**Recommended Motion:** Approve and sign the Klamath County Domestic Well Financial Assistance Grant agreements with above recipients. Fiscal impact: \$2,809.50 expenditure from the Commissioners Miscellaneous Grant Fund.

Documents:

[9-12-2023 BOCC AGENDA ITEM SUMMARY.PDF](#)

### 2. In The Matter Of Approving Sr. Assistant Attorney General John Casalino To Sign The Specialty Court Grant Award Agreement For Drug Court, Melina Johnson, DA

**Background:** Specialty Courts are designed to utilize a targeted team approach in handling certain criminal cases involving specific types of offenders. Klamath County has a long and successful history of using Specialty Courts to address the

needs of mental health and drug court clients. The project goal is to provide an opportunity to address the client needs in a court forum in hopes to reduce recidivism. The project period is July 1, 2023 – June 30, 2025. This funding pays .5 FTE Deputy District Attorney.

**Recommended Motion:** Approve Sr. Assistant Attorney General John Casalino to sign the Specialty Court Grant award agreement for Drug Court. The Fiscal Impact is \$165,388 revenue in the DA Special Enforcement budget. No general fund dollars will be used.

Documents:

[BOCC AGENDA SPECIALTY COURT GRANT AWARD DRUG COURT.PDF](#)

**3. In The Matter Of Approving Sr. Assistant Attorney General John Casalino To Sign The Specialty Court Grant Award Agreement For Mental Health Court, Melina Johnson, DA**

**Background:** Specialty Courts are designed to utilize a targeted team approach in handling certain criminal cases involving specific types of offenders. Klamath County has a long and successful history of using Specialty Courts to address the needs of mental health and drug court clients. The project goal is to provide an opportunity to address the client needs in a court forum in hopes to reduce recidivism. The project period is July 1, 2023 – June 30, 2025. This funding pays .5 FTE Deputy District Attorney.

**Recommended Motion:** Approve Sr. Assistant Attorney General John Casalino to sign the Specialty Court Grant award agreements for Mental Health Court. The Fiscal Impact is \$120,972 revenue in the DA Special Enforcement budget. No general fund dollars will be used.

Documents:

[BOCC AGENDA SPECIALTY COURT GRANT AWARD BIC.PDF](#)

**4. In The Matter Of Approving A Signed Waiver Of Liability And Hold Harmless Agreement For DDS To Contribute \$50,000.00 To The Klamath Falls City School District For Playground Improvements. Heidi Gaither, DDS**

**Background:** The Klamath Falls City Schools locations are making playground improvements. DDS would like to contribute \$50,000 to promote accessible opportunities for individuals experiencing intellectual and developmental disabilities within the Klamath Falls City School District. A Liability Waiver and Hold Harmless Agreement has been signed by the Klamath Falls City School District and DDS. The signed waiver is included in this packet.

**Recommended Motion:** Approve the Waiver of Liability and Hold Harmless Agreement and authorize DDS Director to sign for DDS to contribute \$50,000 to the Klamath Falls City School District. **Fiscal Impact:** The cost is a \$50,000 expenditure. The expenditure will be paid out of the Developmental Disabilities Services Reserve materials and services budget.

Documents:

[KLAMATH FALLS CITY SCHOOL DISTRICT SPONSORSHIP BOCC AGENDA ITEM SUMMARY PAGE 9.12.2023\\_FULL.PDF](#)

**5. In The Matter Of Approving Amendment One (1) Of An Agreement With Cove Community Partnership (Turtle Cove) And Klamath Community Corrections. Aaron Hartman, Community Corrections**

**Background:** Klamath County Community Corrections and Cove Community Partnership (Turtle Cove) have had a contract for Cove Community Partnership to provide gender responsive services. This amendment to the contract extends the contract from the date of signing until June 30<sup>th</sup>, 2024, with the option to extend for another one (1) year term.

**Recommended Motion:** Approve the amendment with Cove

Community Partnership (Turtle Cove) for gender responsive services. **Fiscal Impact: \$119,700 from the Community Corrections operating fund.**

Documents:

[23-24 COVE COMMUNITY PARTNERSHIP AGRMNT.PDF](#)

**6. In The Matter Of Approving A Contract Between The American Program Bureau, Inc. And The Klamath County Local Alcohol And Drug Planning Committee (LADPC)– Jennifer Little, Public Health**

**Background:** The Klamath County LADPC has a strong focus on providing community-wide and regional trainings to help professionals in the area gain skills to ensure effective service provision from prevention to recovery. This contract allows for Tonier Cain to come to Klamath County and speak at an upcoming summit. Tonier came from a lifetime of abuse and drug addiction to a career as a nationally-known speaker and educator on the devastation of trauma and the hope of recovery. The purpose of this summit is to bring awareness around trauma-informed care and substance use. This summit will be open to all in Klamath County and may expand to our neighboring counties. This event will be a full day at the Oregon Institute of Technology in February 2024. This work is being completed as part of the goals of LADPC and is within the approved budget.

**Recommended Motion:** Move to approve the contract between American Program Bureau, Inc and Klamath County Local Alcohol and Drug Planning Committee. Fiscal impact of \$9,300 from LADPC sub department 4030. Authorize Commissioner Chair to sign.

Documents:

[LADPC TONIER CAIN SPEAKER.PDF](#)



**7. In The Matter Of Approving Klamath County To Enter Into An Intergovernmental Agreement For Funding, Operation, And Maintenance Of A Tyler Technologies Public Safety Software Platform And Program - Chris Kaber, Sheriff**

**Background:** In the Intergovernmental Agreement (IGA) between the City of Klamath Falls (the City), Klamath County, the Klamath 911 Emergency Communication District, and Klamath County Fire District No. 1, parties seek to establish and maintain a single, coordinated, integrated Public Safety System, encompassing Computer Aid Dispatch, a Records Management System, Jail Management System, and field mobile applications that enable the parties to share accurate and timely public safety information, increase operational efficiency and facilitate information access. The parties have identified a third-party vendor, Tyler Technologies, LLC ; the City as purchasing agent, will enter into and administer a Software as a Service contract with Tyler Technologies, LLC for the benefit of all parties. The fiscal impact for initial implementation will be \$188,041, followed by an annual obligation of \$142,739.58 over 5 years. These numbers represent Klamath County's portion of the whole agreement.

**Recommended Motion:** Approve Klamath County and Klamath County Commissioner Chair to enter in to and sign the Intergovernmental Agreement to establish and maintain a single, coordinated, integrated Public Safety System encompassing Computer Aid Dispatch, a Records Management System, Jail Management System, and applications that enable accurate and timely public safety information. **Fiscal Impact:** Initial implementation cost of \$188,041 with an annual cost of \$142,739.58 over 5 years. Funding source to be determined.

Documents:

[TYLER TECHNOLOGIES IGA-BOCC AGENDA ITEM.PDF](#)

**8. In The Matter Of Requesting Approval To Enter Into A School Resource Officer Agreement With Klamath County School District - Chris Kaber, Sheriff**

**Background:** The Klamath County Sheriff's Office (KCSO) will provide 3 Full-Time Equivalent School Resource Officers to Klamath County School District for the contract term of July 1, 2023 through June 30, 2025. KCSO will provide all uniforms, equipment and supervision of the armed SRO's. The funding being provided by the Klamath County School District is estimated at 2/3 the cost of the SRO's wages and benefits since their services are typically not being provided during the various school break sessions.

**Recommended Motion:** Approve the Sheriff to enter into the SRO Agreement, effective July 1, 2023 through June 30, 2025 between Klamath County Sheriff's Office and the Klamath County School District for crime prevention, security, community support and education services from three School Resource Officers.

**Fiscal Impact:** Revenue in the amount of \$305,804 for each fiscal year 2023-24 and 2024-25 for total revenue \$611,608 over the life of the agreement into Sheriff's Office – Patrol Division.

Documents:

[KCSO SRO AGREEMENT 23-25 BOCC AGENDA ITEM.PDF](#)

## 11. Licenses

1. **In The Matter Of Approving A Recommendation For A Renewal Liquor License For Rocky Point Resort, Sycan Store, Gearhart Events, Gourmet Peddlers, AMA 18 Wheeler, AMA Mini Mart, AMA North, Homedale Mini Mart, Parkway Mini Mart, Chemult Chevron, Shield Crest Golf Course, Whoa Tavern, Pilot Travel Center Chemult, Dollar General 21342 South 6th, The Alibi, Odessa Store, Palomino Deli & Mini Mart, Willy's Cheese And Wine, That Thing N Go And Chevron Mini Mart. - BOCC**

**Background:** The Oregon Liquor Control Commission (OLCC) verifies that each tavern/store has met the necessary conditions to sell liquor. The County's position is a recommendation only and the OLCC may take the recommendation into consideration before granting or refusing the license.

**Recommended Motion:** Note for the Record. Fiscal Impact: Revenue of \$10.00 for each renewal license to the General



## Fund-Commissioners.

Documents:

[09-12-23-BOCC-LICENSES.PDF](#)

### 12. Commissioner Reports

### 13. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.  
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