



Board of Commissioners' Finance Meeting January 31, 2023 ~ 10:00 am ~ Room 214

1/31/2023 - Minutes

1. Call To Order & Those Present

Commissioner DeGroot, Commissioner Minty, Commissioner Henslee, Sandy Cox/Admin Staff, Vickie Noel, Natalie Parker/Finance, Rick Vaughn/Property Manager

2. Approve Minutes From Last Meeting

Commissioner DeGroot approves minutes from last Finance meeting.

3. Domestic Wells - Second Grant

Natalie Parker addresses the Board indicating the County has received the second round of funding for 5 million, will be meeting with the State regarding any changes to the program. Would like to make a couple changes to our grant process to make things a little easier. Suggests not having an application open/close date as we do not have enough drillers and well checkers from the Watermaster's office to provide receipts/documentation that is needed to do the work for reimbursement. Doesn't necessarily think we need a committee to review applications. Board is agreeable with proposal. Commissioner Minty indicates we need to double check the budget. Parker would like to send letter of intent to use funding to first round of applicants that were allocated funds to make sure the home owner is actually going to use the funding. Board is agreeable with sending letter. Discussion about when the water delivery program should end. Commissioner Minty explains which part of the water delivery program is being funded by ODHS. Discussion about which pieces of the programs are we going to provide admin funding out of the grant, Parker can't see utilizing more than the 10% that is allotted for admin. Parker indicates we need to identify admin fees more realistically going forward with the different departments requesting funds. Board would like to open applications 2/15/23.

4. Chemult Community Action Team Park Project

Commissioner DeGroot recaps circumstances surrounding this project. There is approx. 44k unallocated in ARPA dollars, Noel would like to keep a cushion. Commissioner DeGroot would like to see something awarded to this project, but wants to see something actually happen. Noel indicates that the ARPA grant process was followed and transparent, keep that in mind. Commissioner Henslee indicates that the Board told them when they pulled money back from the first round that if the entities could work together

moving forward the Board would consider funding again. Commissioner Minty would like to help them, maybe there is another funding stream. Commissioner DeGroot suggests reissuing the first award if the problems have been resolved and they have a good plan moving forward? Parker will invite the group to a work session. Commissioner Henslee wants to see what the entities have done to work together.

5. Baldwin Museum - Outside Stair Project

Was allocated 75k ARPA funding to replace the stairs, contractor estimates up to 122k in construction with an additional 25k in design, is requesting additional 160k to finish the project. Commissioner Minty asks how much in County ARPA projects wont be used. Parker responds can estimate about 20k right now. Noel asks if it's a fire requirement for the stairs or just a want. Minty responds yes and that it has become a much bigger project than initially anticipated. Board discussion is for them to move forward with design work with the ARPA funding they already have then we can see if there are unused funds left over.

6. Permittum - Alternative Method For Collateralization

Noel addresses the Board explaining what the Permittum software is used for, gun permitting, however the money is held by a third party for 30 days, which is a violation of Treasury ORS. Noel has been working with State Treasury's Office and Permittum for an acceptable exception, Permittum would put up a 35k surety bond quarterly. Henslee asks how much are we paying for Permittum and do we not have anything else that citizens could use? Noel responds and elaborates on why the Sheriff prefers this software. Noel is just advising the Board because there will be an Order coming forward regarding the surety bond issue. Commissioner Henslee would like to talk to the Sheriff about this more.

7. AOC Dues Invoice

Commissioner DeGroot motions to pay the AOC and NACo invoices minus the CFTLC assessment from General Fund Non-Departmental, Commissioner Minty seconds. Unanimous Vote. Approved.

8. Spence Mountain Budget Preparation

Noel addresses the Board, to move the asset under the "parks" department with giving it a General Fund contribution for "maintenance". Commissioner DeGroot is in favor, however we are currently working with Klamath Trails Alliance for the maintenance. Commissioner Henslee questions if we designate the mountain as a park then cant we get state funding through the marine board? Vaughn responds that he believes the state funding through the marine board has to do with water. Noel will inquire with parks manager about funding etc. and discuss this further during budget workshops.

9. Surveyor Budget Changes

Noel addresses the Board about transferring the corner restoration funding as that project was not touched. She will have a short fall of just under 17k, where should that funding come from? Commissioner DeGroot indicates is has to come from General Fund Non-Departmental. Commissioner Henslee doesn't know what this project is. Commissioner DeGroot elaborates on funding associated with this project. Discussion that there is



enough work for there to be a full time employee in that department. Commissioner Minty indicates there will be a request to staff more in that department coming before the Board in budget workshops. Board is agreeable to clean up the 17k for this FY with a budget resolution transfer from General Fund Non-Departmental.

10. Other County Business

Parker presents ITB that Steen's has prepared, clarifies that they were approved for bathrooms and landscaping not concessions. Commissioner DeGroot is fine with the ITB as prepared.

11. Adjournment

10:46am

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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