



Board of Commissioners' Administrative Meeting May 2, 2023 ~ 3:00pm ~ Room 214

5/2/2023 - Minutes

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To [Www.klamathcounty.org](http://www.klamathcounty.org)

2. Call To Order & Those Present

Commissioner Henslee, Commissioner Minty, Commissioner DeGroot; Haley Huffman, Sandy Cox / Admin Staff; Glen Gregory / Maintenance; Jessica Chastain / Information Technology; Vickie Noel, Natalie Parker / Finance; Rick Vaughn / Tax Collector, Property Sales; Chris Kaber / Sheriff's Office; Keith Endacott / 911.

3. Approve Minutes From Last Meeting

Approved.

4. Nathalie Johnston - Library

1. Request For One Day Library Closure

Nathalie Johnston addresses the board to request permission to close the libraries on May 19, 2023 for a mandatory one day staff training.

Commissioner Minty motions. Commissioner Henslee seconds.

Commissioner Henslee asks about internet access for patrons. Ms. Johnston said, they can still access it from outside. Unanimous vote. Approved.

5. Glen Gregory - Maintenance

1. Updating Government Center Discussion

Commissioner Minty said, on some level each of us has brought up the desire for this and I wanted to make sure that it doesn't get lost in the shuffle. I would like to ask the Board and Glen if this is something that is Maintenance driven?

I feel the building needs some updating. Glen Gregory said, there is a lot of things on the list from Haley that my department could do and I also wouldn't be afraid to have an interior decorator come in to look at it. Commissioner DeGroot said, some of the things on the list from Haley are simple and we could just order them. Commissioner DeGroot asks about putting a logo on

the circle on the outside of the Court House. Mr. Gregory said, we could do that. Commissioner DeGroot said, I don't want to change paint color. Commissioner Minty agreed. Commissioner Minty said, it might be nice to have someone come in. Mr. Gregory said, carpet is coming this year. We are going to simplify and change some of the landscaping out front. Commissioner DeGroot suggested using boulders. Commissioner Henslee agreed and said, crime prevention through environmental design. He said, I really would like the Government Center to be more modern and inviting. He discusses optics and finances and said, I am supportive. Commissioner Minty said, maybe there is some middle where some students could come and give us ideas or maybe there's someone in town that we could pay a stipend to write up a plan. Rick Vaughn addresses the Board and said the photos of the historic buildings are liked. There's always people going around and looking at them. Sandy Cox addresses the Board regarding history and reasons for not bringing private art into the building. Commissioner Minty will work with Mr. Gregory on a proposal. The Board was also in agreement for Mr. Gregory to proceed with the list from Haley.

6. Jessica Chastain - Information Technology

1. Tyler Software

Jessica Chastain addresses the Board to present an overview of the Tyler Technology software which would provide consistent and reliable communication amongst all law enforcement and fire safety agencies across the County. Keith Endacott addresses the Board to provide further explanation on how the software would be used. Chris Kaber addresses the Board to give an overview of the cost for the software. The Board was in agreement with the concept and the partnership with the emergency agencies, but would like time to consider it and gather more information.

7. Jeremy Morris - Public Works

1. Carbon Reduction Program Grant For EV Chargers

Jeremy Morris addresses the Board to review the EV chargers grant application and department match funds. The Board would like more information and for the grant application to go through the approval process.

8. BOCC

1. Property Tax Raffle

Commissioner Henslee said, an employee in Rick's office came up with an idea that has never been tried before in the State. Thank you to that staff member for trying something new. Rick Vaughn said, it's conceptually a property tax raffle so a property tax payer purchases a ticket and if selected

and they won, they would receive up to \$5000 in a tax credit. Mr. Vaughn said, we reached out to the Department of Revenue, the Department of Justice and County Counsel to ask for opinions. Commissioner Henslee clarifies, we are not broke, that's not what this is, but I find this interesting and if our messaging was right that this was a program that was creative, thought of by an employee of our County and was a way to give back to our tax base. The Board was in agreement for Mr. Vaughn to proceed with gathering more information on the legality and creating a proposal.

2. Parks & Rec District - DH

Commissioner Henslee said I believe it's in our best interest to establish a Parks and Rec District to sustainably maintain the assets we currently have and the assets we may obtain in the future such as Spence Mountain. I would like to partner with other entities to establish a district. As you know we can establish a district, but for it to have funds, it needs to go before the voters.

Commissioner Minty expressed concern that the district should be named Klamath County Asset and Infrastructure District to ensure it's clear it would be for County assets only. The Board was in agreement to continue the discussion, identify key groups to be involved in the conversation and proceed with creating proposed district boundaries. They also agreed this would be something that could fall under the strategic plan.

3. Strategic Plan Update - DH

Commissioner Henslee said, thank you for attending the in-person visioning session. I was surprised that more people attended the in-person session than the virtual session. I've been really impressed with the process and the community members and pleased with how positive everyone has been. Haley Huffman shared statistics on the visioning session and survey participation.

The Strategic Plan Team will get together to review the data and begin outlining objectives and priorities later this month.

4. Spence Mountain Maintenance Advisory Committee - Member Discussion

Sandy Cox addresses the Board. We have not yet received an applicant for the Tribes position or one to represent industry, the private sector. The Board would like to hold interviews and make appointments for the positions that we have applications for and will work to fill the other two positions.



5. PIER Funding (CDBG-DR) And Committee Formation

Sandy Cox addresses the Board. This is essentially another CDBG grant. We need to form a committee, they gave us four position requirements for the committee. Commissioner Minty said, my suggestion is to do the minimum because it's one-time money. Ms. Cox said, it's 1.7 million for fire mitigation for the 242 Fire. The Board discussed the committee position requirements and was in agreement to open an application process for the three positions.

Commissioner DeGroot motioned that the County representative be Commissioner Minty. Commissioner Henslee seconds. Unanimous vote. Approved. Commissioner Henslee suggested adding the Chair of the Title III Advisory Committee, Brian Bryson. The Board agreed for Ms. Cox to staff the appointment process. Ms. Cox clarified the grant will come back under the Grants Department.

9. Adjournment

4:41pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.
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