



Board of Commissioners' Work Session Meeting May 10, 2023 ~ 3:00 pm ~ Room 214

5/10/2023 - Minutes

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To [Www.klamathcounty.org](http://www.klamathcounty.org)

2. Call To Order & Those Present

Commissioner Minty, Commissioner Henslee, Sandy Cox/Admin Staff, Dennis Holmes/Community Corrections, Derrick Rowley/Fairgrounds, Natalie Parker, Vickie Noel/Finance, Rick Vaughn/Property Management, Amanda VanRiper/HR

3. Approve Minutes From Last Meeting

Commissioner Minty approves minutes from April 26, 2023 Work Session meeting.

4. Community Corrections - Approval Of Design Concepts Amendment

Dennis Holmes addresses the Board presents Amendment to Agreement with Concept & Design Construction for approval, Board suggested in yesterday's Admin meeting. Commissioner Minty motions to approve amendment to agreement, Commissioner Henslee seconds. Unanimous vote. Approved

5. Derrick Rowley - Fairgrounds

1. Discussion About Being Over Budget On RV Expansion Project

Natalie Parker/Vickie Noel address the Board provides information on ARPA community projects that have not started but money is allocated. Commissioner Henslee asks what the process would be to cancel a project and reallocate funding. Parker responds/explains different processes for different tranches of money. Noel elaborates that there is a termination clause on those projects that have agreements. Board would like to wait to make a decision about reallocating money until the full board is present. Commissioner Henslee would be willing to increase the loan amount if needed to make the project a go. Rowley would like permission to issue the letter of intent to award to the lowest bidder so we can move forward with the protest period. Board is agreeable with issuing letter of intent to award.

Commissioner Minty would like Parker to work with staff to schedule a special

work session and invite those community project partners that haven't started their projects to attend and discuss the projects further.

6. Amerititle - Jill Forney

Jill Forney/Stacy Howard with Amerititle addresses the Board with request for parking spaces in County lot #4. Rick Vaughn and Amanda VanRiper join discussion. Discussion about spots available, there are 7. Further discussion that we should keep a couple spots for future employee parking. Commissioner Minty motions Property Management to work with Amerititle on a contract for 4 spots, Commissioner Henslee seconds. Unanimous vote. Approved

7. Home Builders Association

Jennifer Fairfield & Teresa Edwards from Home Builders Association in conjunction with KCC's Apprentice program addresses the Board with plan for this years tiny home build for 2 homes in 48 hours, reviews donations and funds received so far. Is asking for 20k this year and hopefully the program will be sustainable in future years. Commissioner Henslee likes the program. Commissioner Minty explains the County grant process and prefers these types of requests go through the competitive process for fairness to all. Board will have this added to the Finance meeting at the end of month for a decision.

8. Cassidy Quistorff, Klamath Film - Funding Request



Cassidy Quistorff addresses the Board with presentation about Klamath Film, requesting 25k per year for general operating. Commissioner Minty appreciates Klamath Film's work and explains the County grant process and prefers these types of requests go through the competitive process for fairness to all, is willing to bring the request back to the Finance meeting at the end of the month, further suggests getting in touch with local economic development agency, tourism agency Ross Ragland to maybe partner with for funding. Commissioner Henslee also appreciates the work and willing to discuss further at the Finance meeting. Commissioners also indicate they are willing to help with discussions with local partners to see if there are other opportunities.

9. KLCAS - Approval Needed For ESG Funds

Christina Zamora of KLCAS addresses the Board and explains they need local government approval of Emergency Shelter Activities to receive ESG Funds. Commissioner Henslee asks if this is the same program that they had issues with last winter? Zamora indicates not the same program. Commissioner Minty asks if this document obligates the County to anything or are we required to report anything later? Zamora indicates no. Discussion that the Board would like to know what the purpose of this document is and why does the County need to sign off? Zamora will find out and get back to the Board.

10. Adjournment

3:58pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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