



## Board of Commissioners' Administrative Meeting July 25, 2023 ~ 3:00pm ~ Room 214

7/25/2023 - Minutes

**1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To [Www.klamathcounty.org](http://www.klamathcounty.org)**

**2. Call To Order & Those Present**

Commissioner Henslee, Commissioner DeGroot; Haley Huffman / Admin Staff; Amanda Van Riper / Human Resources; Jennifer Little; Tyler Otterson / Public Health; Jessica Chastain / Information Technology; Vickie Noel, Natalie Parker / Finance; Derek Wood / Emergency Management.

**3. Approve Minutes From Last Meeting**

Approved.

**4. Amanda Van Riper - Human Resources**

**1. Department Request – SO-CO Step 4 Hire**

Amanda Van Riper addresses the Board. Commissioner DeGroot motions. Commissioner Henslee seconds. Unanimous vote. Approved.

**2. Developmental Disabilities Director Applications**

Amanda Van Riper said, we had 21 applicants, I recommend 6 for interviews. The Board would like Ms. Van Riper to work with staff to setup interviews and give them a recommendation on who should be on the interview panel.

**3. Department Request - Out Of Class Stipend Emergency Management**

Amanda Van Riper addresses the Board. Commissioner DeGroot motions. Commissioner Henslee did not second.

**4. Department Request - Out Of Class Stipend Tax/Property**

Amanda Van Riper addresses the Board. Commissioner DeGroot motions.

Commissioner Henslee seconds. Unanimous vote. Approved.

## **5. Jennifer Little - Public Health**

### **1. Approve And Sign Chempack Plan**

Jennifer Little and Tyler Otterson address the Board to present the Chempack Plan. Commissioner DeGroot motions to authorize the Chair to sign approval of the plan on behalf of Klamath County Emergency Management. Commissioner Henslee seconds. Unanimous vote. Approved.

## **6. Stephanie Brown- Building Fee Waiver Requests**

Stephanie Brown presents a building fee waiver request from the Favell Museum.

Commissioner DeGroot motions to approve the fee waiver. Commissioner Henslee seconds. Unanimous vote. Approved.

Ms. Brown presents a building fee waiver request from the Senior Center. Commissioner DeGroot motions to approve the fee waiver. Commissioner Henslee seconds. Unanimous vote. Approved.

## **7. Jessica Chastain - Information Technology**

### **1. KCC Strategic Partnership Endorsement - Klamath County**

Jessica Chastain addresses the Board to explain the KCC Strategic Plan Partnership. Commissioner DeGroot motions to approve and authorize the IT Director to sign the endorsement. Commissioner Henslee seconds. Unanimous vote. Approved.

### **2. Request For Computers From Malin PD**

Jessica Chastain addresses the Board. She received a request for laptops from the new Chief of Malin Police Department. They also wanted access to our network environment so they could run CAD. She said, the Sheriff and Captain Bryson are not supportive of Malin having access to our network. Commissioner Henslee will contact the Malin Chief regarding the ORI and LEDS. The Board was in agreement for Ms. Chastain to order the laptops, as we can get a better price for them, and get reimbursed from Malin Police Department.

## **8. BOCC**

### **1. Sign Final SEL 801 Form For Museum Levy**

Commissioner DeGroot motions to approve and authorize the Chair to sign the form. Commissioner Henslee seconds. Unanimous Cote. Approved.

## **2. Code Enforcement Management**

Commissioner Henslee will manage Code Enforcement for the time being.

## **3. Emergency Management Restructure And Funding Deficit Discussion Continued**

Commissioner DeGroot will continue to manage the department. The Board will revisit this topic once we are out of the state of emergency for the Golden Fire.

## **4. Declaration For State Of Emergency For Golden Fire**

Commissioner DeGroot will work on the Resolution to declare a state of emergency due to the Golden Fire and bring it back to the Board for approval.



Portable toilets and food for the CERT volunteers- Commissioner DeGroot motions to allow the Chair to authorize expenses for portable toilets and food for the CERT volunteers at the Golden Fire. Commissioner Henslee seconds. Approved.

## **5. Property Purchase - DDG**

Commissioner DeGroot said, we did not receive any response from the Oregon Bar graduating class for our recruiting efforts for a Deputy District Attorney. There was an intriguing idea that came up, to provide temporary housing for DDAs and an incentive, we could purchase a property that we could then sell when we're done with it. Commissioner Henslee said, I like the idea and described his past experience in another county providing employee incentives. He said, I like the idea, let's purchase several and if you work here for 8,9, or 10 years, we'll forgive the loan. Commissioner DeGroot said, that's an interesting idea and I don't think they have to be exclusive. Commissioner Henslee said, I'd love to look at a program like that for deputies. Vickie Noel asks, could we ask the graduating class why they didn't choose Klamath County? Commissioner DeGroot said, I think we could. The Board was in agreement for Commissioner DeGroot to bring back a proposal to the Board at a later meeting.

## **9. Adjournment**

3:34pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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