



Board of Commissioners' Administrative Meeting August 8, 2023~ 3:00pm ~ Room 214

8/8/2023 - Minutes

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To [Www.klamathcounty.org](http://www.klamathcounty.org)

2. Call To Order & Those Present

Commissioner Henslee, Commissioner DeGroot; Haley Huffman / Admin Staff; Aaron Hartman / Community Corrections; Steve Lewis / Sheriff's Office; Vickie Noel, Natalie Parker / Finance; Jeremy Morris / Public Works; Amanda Van Riper / Human Resources; Mike Cook / Chiloquin Fire; Jessie Lenhardt (Zoom); Tyler Otterson / Public Health; Marc Belcastro, Derek Wood / Emergency Management; Tim Sexton; Keith Endacott / 911.

3. Approve Minutes From Last Meeting

Approved.

4. Jessie Lenhardt, Moss Adams - Draft Strategic Plan Presentation - Time Certain 3pm

Jessie Lenhardt addresses the Board to present the draft strategic plan.

5. Chief Cook

1. Present IAP

Chief Mike Cook addresses the Board to present the Incident Action Plan for the Annular Solar Eclipse to the Board. Chief Cook asked the Board to reach out to Kingsley to coordinate their assistance.

2. Update On Eclipse Event And Request For Incident Commander

Chief Mike Cook addresses the Board and request that Commissioner Henslee be the Incident Commander for the Eclipse event. Tim Sexton addresses the Board regarding the incident command. The Board was in agreement for the group to put together a budget and for Commissioner Henslee, Mark Belcastro and Tyler Otterson to work with the agencies to put together a command group and bring back to the Board for approval.

Commissioner DeGroot motions for Commissioner Henslee to be the lead person developing the plan for Annular Solar Eclipse response. Commissioner Henslee seconds. Unanimous vote. Approved.

6. Emergency Management And OEM - Mitigation Grants Discussion

Derek Wood addresses the Board to present an update on the Emergency Management mitigation grants. The Board was in agreement for the potential projects to be vetted by the Title III Advisory Committee with Mr. Wood working to coordinate the projects and for the Grant Manager to be the main contact for the grant.

7. Amanda Van Riper - Human Resources

1. DD Employee Transfer

Amanda Van Riper addresses the Board to propose a 90 day plan to transition an employee in the DD department to another department within the County. Commissioner DeGroot motions to approve the plan as outlined. Commissioner Henslee seconds. Unanimous vote. Approved.

2. Department Request – Grants FTE Increase

Amanda Van Riper addresses the Board. The Board discussed funding the position with unallocated funds is the grant funding doesn't come through. Commissioner DeGroot motions. Commissioner Henslee seconds. Unanimous vote. Approved.

8. Aaron Hartman - Community Corrections

1. Update And Approval Of DEI And Community Corrections Supervision Plans For 23-25

Aaron Hartman addresses the Board to present the Community Corrections Plan for the next biennium. Commissioner Henslee motions to approve the plan as presented. Commissioner DeGroot seconds. Unanimous vote. Approved. Mr. Hartman also present the DEI Strategic Plan.

9. Sheriff's Office - Approval To Accept High Visibility Enforcement Grant

Steve Lewis addresses the Board. Commissioner DeGroot said, this is just to apply, if we get awarded, that would go through the Business Meeting process. Commissioner DeGroot motions to allow the Sheriff's Office to apply for the grants as outlined. Commissioner Henslee seconds. Unanimous vote. Approved.

10. Jeremy Morris - Public Works

1. Vandenberg Road Request For Jurisdiction

Jeremy Morris addresses the Board to request authorization for jurisdiction on Vandenberg Road. Commissioner DeGroot motions to sign the letter to the Klamath Falls City Council as outlined. Commissioner Henslee seconds. Unanimous vote. Approved.

11. BOCC

~~1. Leadership Klamath - KM~~

2. Library Advisory Board Deliberations



Deliberations completed in this morning's Library Advisory Board interviews.

3. Emergency Management Office Space Lease

Commissioner DeGroot reviews the lease invoice and said it is my goal to move Emergency Management to the Government Center, but that will take some time. This is a one year lease. The Board was in agreement to continue the lease for one year.

12. Adjournment

4:50pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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