



Board of Commissioners' Administrative Meeting September 12, 2023 ~ 3:00pm ~ Room

9/12/2023 - Minutes

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To [Www.klamathcounty.org](http://www.klamathcounty.org)

2. Approves Minutes From Last Meeting

3. Call To Order & Those Present

Commissioner DeGroot, Commissioner Minty, Commissioner Henslee, Sandy Cox, Addie Swanson/Admin Staff, Ryan Hamilton, Jeremy Morris/Public Works, Jennifer Little/Public Works, Vickie Noel, Kirby Garlitz, Natalie Parker/Finance, Brian Bryson/Sheriff's Office, Mark Belcastro/Emergency Manager

4. Drainage Service District

Ryan Hamilton and Jeremy Morris address the Board. Commissioner Henslee indicates we need to look at the policy so we can get bids from local businesses. Commissioner DeGroot motions to approve lowering the limits on this project, Commissioner Minty seconds. Unanimous vote. Approved

5. Natalie Parker - Grant Manager

1. Discuss Tourism And Economic Development Fall Cycle Grant Amounts

Vickie Noel and Natalie Parker address the Board asking how much the Board is wanting for each grant program. Reviews how much is already spent and obligated out of the Tourism fund and recommends 100k for Tourism Grant Fall Cycle. Further reviews Economic Development fund and recommends 100k for the Economic Development Grant Fall Cycle. Discussion about maybe having the Tourism Committee do a two tier recommendation one for 100k and another for 150k and if we have money left over after the eclipse event we might be able to fund the 150k. Board is agreeable with doing the two tier recommendation for ED committee as well, first one at 75k and the second at 100k.

6. Jennifer Little - Public Health

1. Draft TRL Ordinance No. 90.03

Jennifer Little addresses the Board, explains changes and elaborates on the fines associated with violations. Commissioner Henslee questions the requirement to complete the diversion program? Discussion that fee can be waived on first violation once diversion program complete. Further discussion about changing language to "shall" so that there isn't any latitude regarding imposition of fees. Little will make proposed changes and email the revised version. Public Health presents map of retailers. Commissioner Minty thinks we should explore some sort of incentive for retailers to give up their license so we have less retailers, little will do some brainstorming on that concept.

7. Vickie Noel - Finance

1. Emergency Management Department Budget

Vickie Noel, Natalie Parker, Mark Belcastro address the Board, Noel explains that she can not complete a revised budget without more direction. Group reviews specific grants and the purpose of each (personnel vs projects), explains that personnel funding needs to be moved to another position or returned. Parker explains that a work plan is due by this Friday 9/15 for the OSFM grant and the individual that had the most knowledge is now not available. Commissioner Henslee asks if OSFM's expectation was for the County to use the funds for personnel? Belcastro responds that yes it was for County personnel to be a program manger for the project. Commissioner DeGroot asks is we can get an extension for submitting the work plan? Belcastro responds that he and Chief Cook are working on the work plan. Commissioner DeGroot feels that this particular position should be a .5 FTE and the rest of the funding should be going towards the projects. Noel believes the budget needs to be adjusted if the State will allow. Noel questions confusion about where the Board is, Commissioner Minty has indicated she wants a robust EM department, but actions show differently. Commissioner Henslee agrees with a robust EM Dept. just thinks we need to be moving another direction. Discussion that EM will be gathering information for the grants and providing to Natalie for reporting. Chief Cook explains that Chiloquin Fire also has this same grant and the purpose of the grant from OSFM believes the State would allow a request for an extension and rewrite the budget/scope. Commissioner Henslee asks if Chiloquin Fire is passing through this funding to another entity? Cook responds/explains. Discussion that government can hire another government agency to perform the work. Board direction is for EM to reach out to OSFM and see if we can rewrite the budget for this grant and get an extension.

8. BOCC

1. Potential Sports Tourism RFP Discussion Continued From 8/1/23

Commissioner Henslee is supportive of the individuals that are setting out on this endeavor, has communicated to the group that the County can not just hand over such a large amount of funding to their group without following the procurement process. The group was understanding and will be looking into what they need to do to be compliant. Commissioner DeGroot is concerned about how we would fund this project at such a large amount, previously discussed this funding out of Tourism but we keep obligating tourism funds to other places and dwindling that pot.

2. Further Discussion Regarding Revising Resolution 2016-017 (Appointments To Advisory Boards/Committees)

Discussion with staff to get Resolution finalized with an exhibit to identify which committees are actually advisory to the Commissioners and they will come advise the Commissioners on a semi annual basis. Staff will make revisions and then get on a Business meeting for final approval.

3. Revision Discussion Of Resolution 2016-016 (Appointments To Special Districts)

Commissioner Henslee will do some checking on what it would take to do background checks on potential appointees, feels we have a liability if we appoint someone with a fiduciary criminal conviction.

~~4. Audio/Video Issues~~

5. Eastern Oregon Counties Association Dues

Commissioner DeGroot addresses Board indicating he was approached asking for Klamath County to come back to the Association? Commissioner Henslee asks what the AOC dues are? Commissioner DeGroot indicates around 50k. Commissioner Henslee not in support as of right now, really wants to break down silos. Commissioner Minty is not sure about this group. Commissioner DeGroot indicates this group does not always align with Klamath County's views. Board is agreeable to not participate at this time, Commissioner DeGroot will communicate that.

9. Adjournment

4:16 pm

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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