



## Board of Commissioners' Administrative Meeting September 19, 2023 ~ 3:00pm ~ Room 214

9/19/2023 - Minutes

**1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To [Www.klamathcounty.org](http://www.klamathcounty.org)**

**2. Call To Order & Those Present**

Commissioner Henslee, Commissioner Minty, Commissioner DeGroot; Ady Swanson / Junior Commissioner; Haley Huffman / Admin Staff; Amanda Van Riper / Human Resources; Sarah Hill / Onsite; Natalie Parker / Finance; Jeremy Morris / Public Works; Jessica Dale / Public Health; Kirby Garlitz / Finance.

**3. Approve Minutes From Last Meeting**

Approved.

**4. Amanda Van Riper - Human Resources**

**1. Department Request – PH FTE Increase**

Amanda Van Riper and Jessica Dale address the Board. Commissioner DeGroot motions. Commissioner Minty seconds. Unanimous vote. Approved.

**2. Department Request – Public Works Part-Time/On-Call Employee**

Amanda Van Riper and Jeremy Morris address the Board. Commissioner DeGroot motions. Commissioner Minty seconds. Unanimous vote. Approved.

**5. Rochelle Long - Clerk**

**1. Fee Review**

Rochelle Long addresses the Board with a fee review and request for fee update. All fees will be reduced and the and new fee for an amended marriage license of \$20. The Board was in agreement to proceed with the public hearing for the fee change.

## **6. Sarah Hill - OnSite & Natalie Parker - Grants**

### **1. Septic Grant Program**

Natalie Parker and Sarah Hill address the Board regarding a grant program using \$500,000.00 in ARPA funds from Oregon Department of Environmental Quality for residents to connect to City sewer or to replace or repair septic systems. We would have an application, there are income requirements from the State and the grant would be a reimbursement grant similar to our domestic well grant. The Board was in agreement for Ms. Hill and Ms. Parker to proceed with applying for the funds and setting up a grant program through the County.

## **7. Jeremy Morris - Public Works**

### **1. Saddle Mountain Pit Road Bridge Repairs**

Jeremy Morris addresses the Board regarding repairing the Saddle Mountain Pit Road Bridge which will require a one and a half mile re-build of a Forest Service road.



## **8. BOCC**

### **1. Kruse Of Klamath Letter Of Support**

Commissioner DeGroot motions to approve and sign the letter with an added sentence of, "Kingsley Field is the future home of the F-35". Commissioner Henslee seconds. Unanimous vote. Approved.

## **9. Adjournment**

3:30pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.  
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