

Department Mission:

The maintenance department strives to fulfill our responsibilities as efficiently and effectively as possible in a timely and courteous manner.

Mandated Services:

The maintenance department is required by the State, Federal, and Local governments to maintain all life and safety inspections and permits such as: Boilers, hot water heaters, pressure vessels, fire alarms, fire sprinklers, geothermal wells, backflow devices, elevator maintenance and testing, hazardous material storage, bulb and ballast hazardous waste disposal, refrigerant disposal, and snow removal from sidewalks.

“Self imposed” services performed by the maintenance department include but are not limited to: janitorial services, heating/air conditioning, landscaping, moving, building various items, plowing snow in the driveways, parking lots and the bike path, helping to maintain various buildings that are not under the facilities services program

Department Overview:

The maintenance department is responsible for keeping all buildings and County owned property that are part of the facilities services program (in excess of 300,000 square feet) well maintained for the general public and County employees. The department also pays all of the utility costs for those buildings in the facilities services program.

Successes and Challenges:

We have finished the relocation of OSU Extension to Washburn Way. We are in the process of remodeling the old Mental Health facility on Vandenberg Road and relocating the Public Health Department to that facility. We are in the process of the asbestos removal project in the old portion of the Juvenile facility.

The challenges that this department faces is continually taking on more square footage without any additional FTE's. Since 1997 this department has taken on approximately an additional 140,000 square feet of buildings that were located in spaces mostly rented before (Government Center, Courthouse, Community Corrections, Juvenile addition, Library addition, Sheriff Office), as well as now taking on the new OSU Washburn facility and the new South Suburban Library facility (approximately 8,682 square feet) and have reduced our FTE's by 1.5.

Budget Overview:

The maintenance department's major source of revenue is from the facilities services program, which is based on the square footage of each building and departments within the buildings. Additional funds required to maintain all of the buildings come from the general fund.

The department expenditures vary from year to year depending on utility costs and unknown circumstances. We cannot predict the weather or rising costs of fuel, utilities or products. Nor can we predict when we may have a failure in equipment. All of the previously stated items influence the expenditures in this budget.

Significant Changes:

Space Rent 2014-15 Significant Changes

Utilities increases

Electricity	2.8%
Gas	8.9%
Water/Sewer/Geo	1.2%
Garbage	0.0%
Janitorial Services	0.0%

As usual, these are always based on past and projected usage

Last year opened the capital projects reserve fund (440)

This changed our line items in the budget. We increased our 439 account line items to reflect this change for our smaller projects, as we need a project over \$10,000 to use the 440 fund.

Major changes

- Remodeling of the old Mental Health on Vandenberg for the Public Health department and relocation
- Juvenile asbestos tile floor removal

Key issues:

A major issue for the maintenance department has been the lack of a dedicated reserve for future building and equipment upgrades or replacement (similar to the road fund or computer replacement reserves). The Board of Commissioners has approved a new 0.05 per square foot fee which is added to the facilities services charge to be dedicated for funding building and equipment upgrades or replacement. This will add an approximate \$137,381 to the reserve fund.

The County owns properties on Summers Lane (90 years old) and an abandoned building on Washburn Way. These buildings need to be demolished or sold at some point as they are more of a liability than an asset.

403 Pine Street is 100 years old and in need of major remodeling (HVAC, seismic, plumbing, roofing). This building needs to be sold as it will continue to be a drain on general fund dollars.

Department: Maintenance

FY 2015 Proposed Budget

Listed below are some projects and estimated costs that will need to be addressed between now and 10 years:

Project	Cost	Considerations
Government Center Chiller	\$ 70,000	life expectancy 15 years and 14 years old, could fail anytime
Courthouse Chiller	\$ 70,000	life expectancy 15 years and 14 years old, could fail anytime
Government Center roof	\$ 80,000	within 1-2 years
Courthouse roof	\$120,000	within 1-2 years
Jail roof	\$110,000	
Sheriff roof	\$ 10,000	
Vandenburg Public Safety driveways	\$ 50,000	
Jail lighting retrofit	\$ 65,000	
Jail geothermal pump	\$ 12,000	Needs done approximately every 8 years
Community Corrections roof	\$ 41,000	
Government Center floor coverings	\$ 75,000	
Maintenance Shop roof	\$ 17,000	
Juvenile demolition and rebuild	\$500,000	

The above issues will be **partially** resolved if the 440 account is funded, dedicated strictly to building improvements and upgrades, as well as moving the Public Health department and taking care of the Summers Lane and Washburn Way facilities.

We have budgeted for the following projects for the 14-15 fiscal year. These projects will all be over \$10,000 and come out of the new 440 fund. The smaller projects will come out of our 439 fund and are reflected in our regular maintenance proposed budget.

OSU Vandenberg Retrofit	\$185,000
Jail Chiller Rebuild	\$ 60,000
Jail Geothermal Pump Rebuild	\$ 12,000
Government Center Parking Lot	\$ 30,000
Chip Seal & Repair	
403 Pine Sidewalk Replacement	\$ 20,000 **

** Will need to be done if County retains ownership

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Klamath County, Oregon
2014-2015 Budget Financial Presentation
585 Maintenance

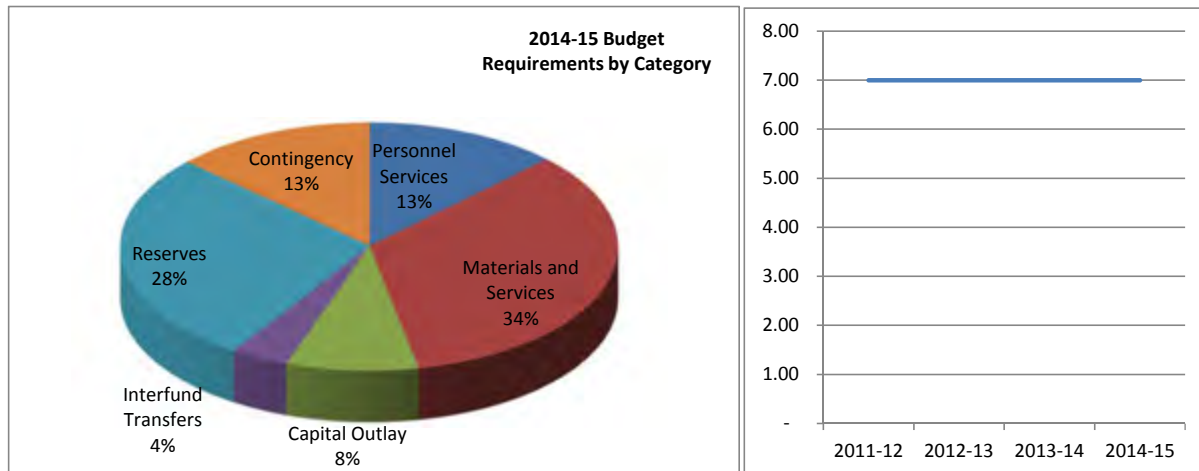
	2011-12 Actual	2012-13 Actual	2013-14 Budget	2014-15 Budget
Requirements by Budgetary Category				
Personnel Services	424,189	430,398	462,985	489,634
Materials and Services	951,494	1,134,265	1,376,149	1,327,839
Capital Outlay	925,238	228,313	487,796	333,000
Subtotal Current Expenditures	2,300,921	1,792,976	2,326,930	2,150,473
Interfund Transfers	17,706	1,635,565	136,558	144,881
Reserves	-	-	981,242	1,078,500
Contingency	-	-	1,054,026	506,914
Unappropriated Fund Balance	2,226,474	2,410,096	-	-
Subtotal Noncurrent Expenditures	2,244,180	4,045,661	2,171,826	1,730,295
Total Requirements by Budgetary Category	4,545,100	5,838,637	4,498,756	3,880,768

Requirements by Fund				
Space Rent (439)	3,525,367	4,011,616	2,790,055	2,690,387
Mental Health Building Reserve (9332)	19,187	19,244	-	-
Capital Projects Reserve (440)	1,000,546	1,807,777	1,708,701	1,190,381
Total Requirements by Fund	4,545,100	5,838,637	4,498,756	3,880,768

Resources by Budgetary Category				
Charges for Services	2,791,619	1,970,086	2,103,997	2,042,887
Investment Earnings	10,703	6,382	5,000	6,000
Interfund Transfers	17,321	1,635,565	136,558	144,881
Miscellaneous	1,973	130	24,237	-
Beginning Fund Balance	1,723,484	2,226,474	2,228,964	1,687,000
Total Resources by Budgetary Category	4,545,100	5,838,637	4,498,756	3,880,768

Full-Time Employee Equivalents	7.00	7.00	7.00	7.00
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Mandate	Total Cost	Personnel Services	FTE
Maintenance	2,545,887	489,634	7.00
Equipment Reserve	144,500	-	-
Capital Projects Reserve	1,190,381	-	-
Total Mandates	3,880,768	489,634	7.00



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Department	Title	GL Account	FTE	Union	Current Grade	Current Step	Cell Phone	Total Wages w/COLA	Unemployment	FICA	Medicare	KCWC-WCOMP	WC	Medical CAP	HRA/VEBA (Wages)	Life Insurance	STD	Retirement/PERS Amount	Grand Total w/Benefits
										63930	63930	63941	63940	63950	63953	63951	63952	63960/63970	
Maintenance	Accounting Specialist	43958561555	1.0000	Local 121	LH14	7	\$480.00	\$40,747.80	\$713.09	\$2,526.36	\$590.84	\$814.96	\$34.45	\$10,500.00	\$0.00	\$20.88	\$20.40	\$6,927.13	\$62,895.90
Maintenance	Director of Maintenance	43958563015	1.0000	Non-union	DF11	7	\$0.00	\$72,715.64	\$1,272.52	\$4,508.37	\$1,054.38	\$1,454.31	\$34.45	\$10,500.00	\$0.00	\$86.04	\$20.40	\$12,361.66	\$104,007.77
Maintenance	Maintenance Leadworker	43958563030	1.0000	Local 121	LH16	7	\$480.00	\$44,856.32	\$784.99	\$2,781.09	\$650.42	\$897.13	\$34.45	\$10,500.00	\$0.00	\$20.88	\$20.40	\$7,625.57	\$68,171.24
Maintenance	Maintenance Technician III	43958563355	1.0000	Local 121	LH15	1	\$480.00	\$34,207.78	\$598.64	\$2,120.88	\$496.01	\$684.16	\$34.45	\$10,500.00	\$0.00	\$20.88	\$20.40	\$5,815.32	\$54,498.52
Maintenance	Maintenance Technician III	43958563355	1.0000	Local 121	LH15	1	\$480.00	\$34,503.34	\$603.81	\$2,139.21	\$500.30	\$690.07	\$34.45	\$10,500.00	\$0.00	\$20.88	\$20.40	\$5,865.57	\$54,878.03
Maintenance	Maintenance Technician III	43958563355	1.0000	Local 121	LH15	2	\$480.00	\$34,942.82	\$611.50	\$2,166.45	\$506.67	\$698.86	\$34.45	\$10,500.00	\$0.00	\$20.88	\$20.40	\$5,940.28	\$55,442.31
Maintenance	Maintenance/HVAC Tech.	43958563360	1.0000	Local 121	LH21	7	\$480.00	\$57,138.86	\$999.93	\$3,542.61	\$828.51	\$1,142.78	\$34.45	\$10,500.00	\$0.00	\$20.88	\$20.40	\$9,713.61	\$83,942.02
Maintenance	Overtime	43958563900					\$0.00	\$5,050.00	\$88.38	\$313.10	\$73.23	\$101.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,625.70
Maintenance	Vehicle Allowance						\$0.00	\$1,462.48	\$25.59	\$90.67	\$21.21	\$29.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,629.20
			7.0000				\$2,880.00	\$325,625.03	\$5,698.44	\$20,188.75	\$4,721.56	\$6,512.50	\$241.16	\$73,500.00	\$0.00	\$211.32	\$142.80	\$54,249.13	\$491,090.70

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**LIVE Klamath County LIVE
Budget Worksheet Report**

Account Number	Description	2012 Actual Amount	2013 Actual Amount	2014 Amended Budget	2015 Proposed	Change	Percentage Change
Fund: 439 - Facility Services							
<u>Revenues</u>							
CS - Charges for Service							
34421	Work Reimbursement	4,519.73	0.00	0.00	0.00	0.00	N/A
36070	Rent	2,133.00	0.00	0.00	0.00	0.00	N/A
36710	Facility Services Charges	1,859,729.00	1,862,216.00	2,103,997.00	2,042,887.00	(61,110.00)	-3%
Account Classification Total: CS - Charges for Service		\$1,866,381.73	\$1,862,216.00	\$2,103,997.00	\$2,042,887.00	(\$61,110.00)	-3%
IN - Interest							
39150	Investments - Interest On	10,188.25	4,971.09	0.00	3,000.00	3,000.00	N/A
Account Classification Total: IN - Interest		\$10,188.25	\$4,971.09	\$0.00	\$3,000.00	\$3,000.00	
MI - Miscellaneous							
36100	Miscellaneous	1,972.66	130.00	24,237.00	0.00	(24,237.00)	-100%
Account Classification Total: MI - Miscellaneous		\$1,972.66	\$130.00	\$24,237.00	\$0.00	(\$24,237.00)	-100%
TI - Interfund Transfers							
36080	Trans - Facility Services	17,321.00	12,321.00	12,321.00	7,500.00	(4,821.00)	-39%
Account Classification Total: TI - Interfund Transfers		\$17,321.00	\$12,321.00	\$12,321.00	\$7,500.00	(\$4,821.00)	-39%
FB - Fund Balances							
31001	Beginning Fund Balance	1,629,503.46	2,131,978.24	649,500.00	637,000.00	(12,500.00)	-2%
Account Classification Total: FB - Fund Balances		\$1,629,503.46	\$2,131,978.24	\$649,500.00	\$637,000.00	(\$12,500.00)	-2%
Revenues Total		\$3,525,367.10	\$4,011,616.33	\$2,790,055.00	\$2,690,387.00	(\$99,668.00)	-4%

Expenditures

PS - Personnel Services

61555	Accounting Specialist	39,087.36	38,937.60	39,869.00	40,268.00	399.00	1%
63015	Director of Maintenance	70,584.00	70,584.00	71,996.00	72,716.00	720.00	1%
63030	Facility Maint Leadworker	43,936.79	43,768.42	43,937.00	44,377.00	440.00	1%
63350	Maintenance Technician II	92,137.27	92,313.32	91,582.00	0.00	(91,582.00)	-100%
63355	Maintenance Technician III	0.00	0.00	0.00	102,214.00	102,214.00	N/A
63360	Maint/HVAC Tech	54,997.92	54,787.20	54,998.00	56,659.00	1,661.00	3%
63900	Overtime	1,121.02	1,210.92	5,000.00	5,050.00	50.00	1%
63930	FICA	26,857.74	22,068.34	23,846.00	24,911.00	1,065.00	4%

**LIVE Klamath County LIVE
Budget Worksheet Report**

Account Number	Description	2012 Actual Amount	2013 Actual Amount	2014 Amended Budget	2015 Proposed	Change	Percentage Change
63940	Workmans Compensation Tax	170.34	172.18	242.00	242.00	0.00	0%
63941	Workmans Compensation	3,866.32	8,680.39	7,169.00	6,513.00	(656.00)	-9%
63950	Medical Insurance	52,596.59	56,951.80	65,100.00	73,500.00	8,400.00	13%
63951	Life Insurance	215.04	201.14	212.00	212.00	0.00	0%
63952	Short Term Disability	142.80	132.60	143.00	143.00	0.00	0%
63960	Retirement - General	29,995.73	31,888.87	48,842.00	54,250.00	5,408.00	11%
63980	Unemployment Compensation	6,979.81	6,976.40	7,169.00	5,699.00	(1,470.00)	-21%
63990	Cell Phone Allowance	1,500.00	1,725.00	2,880.00	2,880.00	0.00	0%
Account Classification Total: PS - Personnel Services		\$424,188.73	\$430,398.18	\$462,985.00	\$489,634.00	\$26,649.00	6%

MS - Material and Services

44040	Staff Travel & Training	0.00	0.00	1,000.00	1,000.00	0.00	0%
44060	Janitorial Supplies	27,006.81	26,045.55	27,500.00	33,000.00	5,500.00	20%
44100	Supplies - Office	1,052.79	615.81	950.00	950.00	0.00	0%
44104	Miscellaneous	0.00	809.65	0.00	0.00	0.00	N/A
44110	Supplies - Other	2,003.32	3,294.85	3,000.00	3,000.00	0.00	0%
44113	Office Equipment	0.00	3,397.98	0.00	100.00	100.00	N/A
44200	Dues / Fees	324.50	605.68	2,500.00	2,800.00	300.00	12%
44250	Vehicle Fuel	14,719.57	11,200.13	14,200.00	14,200.00	0.00	0%
44260	Vehicle Maintenance & Repair	5,332.56	4,361.75	5,200.00	5,200.00	0.00	0%
44262	Snow Removal & Equipment	858.93	1,898.60	10,000.00	10,000.00	0.00	0%
44263	Supplies Equipment Rent	477.60	3,955.03	4,500.00	4,500.00	0.00	0%
44264	Security/Alarms	14,075.26	16,664.06	15,500.00	15,500.00	0.00	0%
44265	Painting Supplies	2,538.20	3,264.46	3,500.00	3,500.00	0.00	0%
44266	Lock Repair / Replace	3,453.57	4,241.90	5,000.00	4,500.00	(500.00)	-10%
44267	Elect Supplies / Repairs	24,953.67	17,045.40	25,000.00	25,000.00	0.00	0%
44268	Plumbing Repair	17,072.26	28,798.22	18,500.00	18,500.00	0.00	0%
44269	Heating / Air Repair	42,072.49	54,048.58	50,500.00	50,500.00	0.00	0%
44270	Bldg Maintenance & Repair	25,615.33	28,346.80	32,500.00	32,500.00	0.00	0%
44284	Copier Maintenance & Supplies	0.00	0.00	0.00	250.00	250.00	N/A
44300	Equip Maintenance & Repair	3,067.85	1,380.94	4,000.00	2,500.00	(1,500.00)	-38%
44310	Elevator Maintenance & Repair	26,851.60	29,651.00	30,000.00	30,000.00	0.00	0%
44320	Grounds Maintenance & Repair	8,090.70	21,057.43	28,000.00	25,000.00	(3,000.00)	-11%
44530	Janitorial Services	186,110.34	204,050.86	200,000.00	190,000.00	(10,000.00)	-5%
44600	Utilities - Gas	25,253.82	20,605.90	37,000.00	30,500.00	(6,500.00)	-18%
44610	Utilities - Water / Sewer	51,415.87	161,369.01	229,075.00	249,000.00	19,925.00	9%

**LIVE Klamath County LIVE
Budget Worksheet Report**

Account Number	Description	2012 Actual Amount	2013 Actual Amount	2014 Amended Budget	2015 Proposed	Change	Percentage Change
44620	Utilities - Electricity	322,249.41	344,098.83	435,699.00	420,000.00	(15,699.00)	-4%
44630	Garbage Pickup	23,009.61	22,702.09	30,600.00	30,600.00	0.00	0%
44631	Solid Waste Dump	498.32	269.66	1,050.00	800.00	(250.00)	-24%
44640	Telephone	4,462.47	9,909.42	9,400.00	10,000.00	600.00	6%
44670	Equipment	1,894.00	3,474.90	6,500.00	4,000.00	(2,500.00)	-38%
44700	Postage	59.95	47.18	250.00	250.00	0.00	0%
45480	Utilities - Geothermal	58,172.65	50,169.43	73,200.00	65,000.00	(8,200.00)	-11%
99755	Risk Management	0.00	2,655.00	2,686.00	2,633.00	(53.00)	-2%
99760	Insurance/Liability	3,468.00	4,324.00	5,030.00	4,931.00	(99.00)	-2%
99765	Insurance/Workmans Compensation	4,527.68	0.00	0.00	0.00	0.00	N/A
99770	Internal Services	48,795.00	48,795.00	62,949.00	35,223.00	(27,726.00)	-44%
99781	Steering Committee Hardware Charge	1,800.00	900.00	750.00	1,496.00	746.00	99%
99782	Steering Committee User Charge	210.00	210.00	610.00	906.00	296.00	49%
Account Classification Total: MS - Material and Services		\$951,494.13	\$1,134,265.10	\$1,376,149.00	\$1,327,839.00	(\$48,310.00)	-4%
CO - Capital Outlay							
88000	Vehicles Other	0.00	0.00	14,000.00	20,000.00	6,000.00	43%
88360	Equipment	0.00	0.00	0.00	6,000.00	6,000.00	N/A
Account Classification Total: CO - Capital Outlay		\$0.00	\$0.00	\$14,000.00	\$26,000.00	\$12,000.00	86%
IF - Interfund Transfers							
99060	Trans - Capital Projects	0.00	1,604,000.00	124,237.00	137,381.00	13,144.00	11%
99460	Trans - Equipment Reserve	2,321.00	2,321.00	2,321.00	0.00	(2,321.00)	-100%
99783	Trans - Phones	385.00	0.00	0.00	0.00	0.00	N/A
99830	Trans - Vehicle Reserve	15,000.00	10,000.00	10,000.00	7,500.00	(2,500.00)	-25%
Account Classification Total: IF - Interfund Transfers		\$17,706.00	\$1,616,321.00	\$136,558.00	\$144,881.00	\$8,323.00	6%
CR - Contingencies							
99750	Operating Contingency	0.00	0.00	319,121.00	123,533.00	(195,588.00)	-61%
Account Classification Total: CR - Contingencies		\$0.00	\$0.00	\$319,121.00	\$123,533.00	(\$195,588.00)	-61%
FB - Fund Balance & Reserves							
99811	Reserve Capital Outlay	0.00	0.00	147,821.00	118,500.00	(29,321.00)	-20%
99980	Reserve Future Expenditures	0.00	0.00	333,421.00	460,000.00	126,579.00	38%
99981	Unappropriated Fund Balance	2,131,978.24	830,632.05	0.00	0.00	0.00	N/A
Account Classification Total: FB - Fund Balance & Reserves		\$2,131,978.24	\$830,632.05	\$481,242.00	\$578,500.00	\$97,258.00	20%

**LIVE Klamath County LIVE
Budget Worksheet Report**

Account Number	Description	2012 Actual Amount	2013 Actual Amount	2014 Amended Budget	2015 Proposed	Change	Percentage Change
Fund: 439 - Facility Services							
<u>Revenues</u>							
Department: 585 - Maintenance							
CS - Charges for Service							
34421	Work Reimbursement	4,519.73	0.00	0.00	0.00	0.00	N/A
36070	Rent	2,133.00	0.00	0.00	0.00	0.00	N/A
36710	Facility Services Charges	1,859,729.00	1,862,216.00	2,103,997.00	2,042,887.00	(61,110.00)	-3%
Account Classification Total: CS - Charges for Service		\$1,866,381.73	\$1,862,216.00	\$2,103,997.00	\$2,042,887.00	(\$61,110.00)	-3%
IN - Interest							
39150	Investments - Interest On	9,512.34	4,971.09	0.00	3,000.00	3,000.00	N/A
Account Classification Total: IN - Interest		\$9,512.34	\$4,971.09	\$0.00	\$3,000.00	\$3,000.00	
MI - Miscellaneous							
36100	Miscellaneous	1,972.66	130.00	24,237.00	0.00	(24,237.00)	-100%
Account Classification Total: MI - Miscellaneous		\$1,972.66	\$130.00	\$24,237.00	\$0.00	(\$24,237.00)	-100%
TI - Interfund Transfers							
FB - Fund Balances							
31001	Beginning Fund Balance	1,510,323.63	1,994,801.50	500,000.00	500,000.00	0.00	0%
Account Classification Total: FB - Fund Balances		\$1,510,323.63	\$1,994,801.50	\$500,000.00	\$500,000.00	\$0.00	0%
Department Total: 585 - Maintenance		\$3,388,190.36	\$3,862,118.59	\$2,628,234.00	\$2,545,887.00	(\$82,347.00)	-3%
<u>Expenditures</u>							
Department: 585 - Maintenance							
PS - Personnel Services							
61555	Accounting Specialist	39,087.36	38,937.60	39,869.00	40,268.00	399.00	1%
63015	Director of Maintenance	70,584.00	70,584.00	71,996.00	72,716.00	720.00	1%
63030	Facility Maint Leadworker	43,936.79	43,768.42	43,937.00	44,377.00	440.00	1%
63350	Maintenance Technician II	92,137.27	92,313.32	91,582.00	0.00	(91,582.00)	-100%
63355	Maintenance Technician III	0.00	0.00	0.00	102,214.00	102,214.00	N/A
63360	Maint/HVAC Tech	54,997.92	54,787.20	54,998.00	56,659.00	1,661.00	3%
63900	Overtime	1,121.02	1,210.92	5,000.00	5,050.00	50.00	1%
63930	FICA	26,857.74	22,068.34	23,846.00	24,911.00	1,065.00	4%
63940	Workmans Compensation Tax	170.34	172.18	242.00	242.00	0.00	0%

**LIVE Klamath County LIVE
Budget Worksheet Report**

Account Number	Description	2012 Actual Amount	2013 Actual Amount	2014 Amended Budget	2015 Proposed	Change	Percentage Change
63941	Workmans Compensation	3,866.32	8,680.39	7,169.00	6,513.00	(656.00)	-9%
63950	Medical Insurance	52,596.59	56,951.80	65,100.00	73,500.00	8,400.00	13%
63951	Life Insurance	215.04	201.14	212.00	212.00	0.00	0%
63952	Short Term Disability	142.80	132.60	143.00	143.00	0.00	0%
63960	Retirement - General	29,995.73	31,888.87	48,842.00	54,250.00	5,408.00	11%
63980	Unemployment Compensation	6,979.81	6,976.40	7,169.00	5,699.00	(1,470.00)	-21%
63990	Cell Phone Allowance	1,500.00	1,725.00	2,880.00	2,880.00	0.00	0%
Account Classification Total: PS - Personnel Services		\$424,188.73	\$430,398.18	\$462,985.00	\$489,634.00	\$26,649.00	6%

MS - Material and Services

44040	Staff Travel & Training	0.00	0.00	1,000.00	1,000.00	0.00	0%
44060	Janitorial Supplies	27,006.81	26,045.55	27,500.00	33,000.00	5,500.00	20%
44100	Supplies - Office	1,052.79	615.81	950.00	950.00	0.00	0%
44104	Miscellaneous	0.00	809.65	0.00	0.00	0.00	N/A
44110	Supplies - Other	2,003.32	3,294.85	3,000.00	3,000.00	0.00	0%
44113	Office Equipment	0.00	3,397.98	0.00	100.00	100.00	N/A
44200	Dues / Fees	324.50	605.68	2,500.00	2,800.00	300.00	12%
44250	Vehicle Fuel	14,719.57	11,200.13	14,200.00	14,200.00	0.00	0%
44260	Vehicle Maintenance & Repair	5,332.56	4,361.75	5,200.00	5,200.00	0.00	0%
44262	Snow Removal & Equipment	858.93	1,898.60	10,000.00	10,000.00	0.00	0%
44263	Supplies Equipment Rent	477.60	3,955.03	4,500.00	4,500.00	0.00	0%
44264	Security/Alarms	14,075.26	16,664.06	15,500.00	15,500.00	0.00	0%
44265	Painting Supplies	2,538.20	3,264.46	3,500.00	3,500.00	0.00	0%
44266	Lock Repair / Replace	3,453.57	4,241.90	5,000.00	4,500.00	(500.00)	-10%
44267	Elect Supplies / Repairs	24,953.67	17,045.40	25,000.00	25,000.00	0.00	0%
44268	Plumbing Repair	17,072.26	28,798.22	18,500.00	18,500.00	0.00	0%
44269	Heating / Air Repair	42,072.49	54,048.58	50,500.00	50,500.00	0.00	0%
44270	Bldg Maintenance & Repair	25,615.33	28,346.80	32,500.00	32,500.00	0.00	0%
44284	Copier Maintenance & Supplies	0.00	0.00	0.00	250.00	250.00	N/A
44300	Equip Maintenance & Repair	3,067.85	1,380.94	4,000.00	2,500.00	(1,500.00)	-38%
44310	Elevator Maintenance & Repair	26,851.60	29,651.00	30,000.00	30,000.00	0.00	0%
44320	Grounds Maintenance & Repair	8,090.70	21,057.43	28,000.00	25,000.00	(3,000.00)	-11%
44530	Janitorial Services	186,110.34	204,050.86	200,000.00	190,000.00	(10,000.00)	-5%
44600	Utilities - Gas	25,253.82	20,605.90	37,000.00	30,500.00	(6,500.00)	-18%
44610	Utilities - Water / Sewer	51,415.87	161,369.01	229,075.00	249,000.00	19,925.00	9%
44620	Utilities - Electricity	322,249.41	344,098.83	435,699.00	420,000.00	(15,699.00)	-4%

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Account Number	Description	2012 Actual Amount	2013 Actual Amount	2014 Amended Budget	2015 Proposed	Change	Percentage Change
44630	Garbage Pickup	23,009.61	22,702.09	30,600.00	30,600.00	0.00	0%
44631	Solid Waste Dump	498.32	269.66	1,050.00	800.00	(250.00)	-24%
44640	Telephone	4,462.47	9,909.42	9,400.00	10,000.00	600.00	6%
44670	Equipment	1,894.00	3,474.90	6,500.00	4,000.00	(2,500.00)	-38%
44700	Postage	59.95	47.18	250.00	250.00	0.00	0%
45480	Utilities - Geothermal	58,172.65	50,169.43	73,200.00	65,000.00	(8,200.00)	-11%
99755	Risk Management	0.00	2,655.00	2,686.00	2,633.00	(53.00)	-2%
99760	Insurance/Liability	3,468.00	4,324.00	5,030.00	4,931.00	(99.00)	-2%
99765	Insurance/Workmans Compensation	4,527.68	0.00	0.00	0.00	0.00	N/A
99770	Internal Services	48,795.00	48,795.00	62,949.00	35,223.00	(27,726.00)	-44%
99781	Steering Committee Hardware Charge	1,800.00	900.00	750.00	1,496.00	746.00	99%
99782	Steering Committee User Charge	210.00	210.00	610.00	906.00	296.00	49%
Account Classification Total: MS - Material and Services		\$951,494.13	\$1,134,265.10	\$1,376,149.00	\$1,327,839.00	(\$48,310.00)	-4%
IF - Interfund Transfers							
99060	Trans - Capital Projects	0.00	1,604,000.00	124,237.00	137,381.00	13,144.00	11%
99460	Trans - Equipment Reserve	2,321.00	2,321.00	2,321.00	0.00	(2,321.00)	-100%
99783	Trans - Phones	385.00	0.00	0.00	0.00	0.00	N/A
99830	Trans - Vehicle Reserve	15,000.00	10,000.00	10,000.00	7,500.00	(2,500.00)	-25%
Account Classification Total: IF - Interfund Transfers		\$17,706.00	\$1,616,321.00	\$136,558.00	\$144,881.00	\$8,323.00	6%
CR - Contingencies							
99750	Operating Contingency	0.00	0.00	319,121.00	123,533.00	(195,588.00)	-61%
Account Classification Total: CR - Contingencies		\$0.00	\$0.00	\$319,121.00	\$123,533.00	(\$195,588.00)	-61%
FB - Fund Balance & Reserves							
99980	Reserve Future Expenditures	0.00	0.00	333,421.00	460,000.00	126,579.00	38%
99981	Unappropriated Fund Balance	1,994,801.50	681,134.31	0.00	0.00	0.00	N/A
Account Classification Total: FB - Fund Balance & Reserves		\$1,994,801.50	\$681,134.31	\$333,421.00	\$460,000.00	\$126,579.00	38%
Department Total: 585 - Maintenance		\$3,388,190.36	\$3,862,118.59	\$2,628,234.00	\$2,545,887.00	(\$82,347.00)	-3%

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Account Number	Description	2012 Actual Amount	2013 Actual Amount	2014 Amended Budget	2015 Proposed	Change	Percentage Change
Fund: 440 - Capital Projects Reserve							
<u>Revenues</u>							
Department: 000 - Non-Departmental							
CS - Charges for Service							
36120	Settlements - Insurance	925,237.66	107,869.82	0.00	0.00	0.00	N/A
Account Classification Total: CS - Charges for Service		\$925,237.66	\$107,869.82	\$0.00	\$0.00	\$0.00	0%
IN - Interest							
39150	Investments - Interest On	410.20	1,354.24	5,000.00	3,000.00	(2,000.00)	-40%
Account Classification Total: IN - Interest		\$410.20	\$1,354.24	\$5,000.00	\$3,000.00	(\$2,000.00)	-40%
TI - Interfund Transfers							
36080	Trans - Facility Services	0.00	1,604,000.00	124,237.00	137,381.00	13,144.00	11%
39010	Trans - Fund Closures	0.00	19,244.29	0.00	0.00	0.00	N/A
Account Classification Total: TI - Interfund Transfers		\$0.00	\$1,623,244.29	\$124,237.00	\$137,381.00	\$13,144.00	11%
FB - Fund Balances							
31001	Beginning Fund Balance	74,898.06	75,308.26	1,579,464.00	1,050,000.00	(529,464.00)	-34%
Account Classification Total: FB - Fund Balances		\$74,898.06	\$75,308.26	\$1,579,464.00	\$1,050,000.00	(\$529,464.00)	-34%
Department Total: 000 - Non-Departmental		\$1,000,545.92	\$1,807,776.61	\$1,708,701.00	\$1,190,381.00	(\$518,320.00)	-30%
<u>Expenditures</u>							
Department: 000 - Non-Departmental							
CO - Capital Outlay							
88170	Facilities Improvement	0.00	120,443.12	473,796.00	62,000.00	(411,796.00)	-87%
88340	Bldg Improvement	925,237.66	107,869.82	0.00	245,000.00	245,000.00	N/A
Account Classification Total: CO - Capital Outlay		\$925,237.66	\$228,312.94	\$473,796.00	\$307,000.00	(\$166,796.00)	-35%
CR - Contingencies							
99750	Operating Contingency	0.00	0.00	734,905.00	383,381.00	(351,524.00)	-48%
Account Classification Total: CR - Contingencies		\$0.00	\$0.00	\$734,905.00	\$383,381.00	(\$351,524.00)	-48%

