

Department Mission:

To provide the citizens an organized facility to research the surveying records and to provide for the safe keeping of the public records filed in the Klamath County Surveyor's Office. Perform the surveying services required by state statute in a professional, efficient and timely matter.

Mandated Services:

The County Surveyor is required by Oregon Revised Statutes to provide 24 different mandated services to the public. In summary, he must conduct surveys of county land and roads when a court orders so. The County Surveyor is required to review, approve and file survey maps, subdivision, partition and condominium plats. Index all maps, plats, road records and preserve them as permanent records and make them available to the public. Establish or reestablish all public land survey corners. I have user fees in place to cover all the mandated services.

Department Overview:

The Klamath County Surveyor's Office serves the public by:

Checking private survey maps for compliance with Oregon statutes and file them in the Surveyor's Office as public records.

Assist the public and other county departments with interpreting legal descriptions, road right of way records and general surveying research.

Review subdivision, partition and condominium plats for compliance with Oregon statutes and the Klamath County Development Code. Index and file exact copies of the plats for public record.

Recover, restore and preserve original Public Land Survey System (PLSS) corners.

Successes and Challenges:

Each year we are scanning more survey related information and making it available online for the public to use in research of their property.

With being a part time surveyor and utilizing the local surveyors, we are averaging reestablishing 50 corners per year with our Public Land Survey System (PLSS) program. PLSS corners are section corners, 1/4 corners, meander corners or any other corner established by the Government Land Office (GLO).

Budget Overview:

The County Surveyor is an elected, part time position (0.3 FTE). It is funded by user fees and general fund money.

The **761-SURVEYOR** (mandated services portion of my budget) is funded by the revenue generated from checking and recording survey maps, partition plats and subdivision plats. I average 120 survey maps, 45 partition plats and 5 subdivision plats a year. Last year we were down 40% on revenue from survey maps, 75% down on revenue from partition plats and 100% down on subdivision plats from the average.

The **762-PUBLIC LAND CORNER PRESERVATION FUND** is funded by a \$5.00 fee collected for each deed or recorded document that is related to land transactions which are recorded in the Clerk's Office. **ORS 203.148** allows counties to establish this dedicated fund for the corner work, and Klamath County established our fund in 1988. By statute, the fee collected can only be used in the establishment, re-establishment and maintenance of PLSS (Public Land Survey System) corners.

Klamath County is +/-6,130 square miles and consists of 181 Townships with approximately 135 corners per Township for a grand total of 24,000 corners. I do the work in house and also contract out some of the work to the local surveyors. The work is perpetual because of the maintenance required to preserve the corners.

Significant Changes:

Overall budget changes – Surveyor salary and expenses are split 50/50 between the two budgets. A portion of 761-Surveyor budget is funded from the general fund. The user fees are being proposed to be increased for the 761-Surveyor budget by 50% starting July 1, 2015. Anticipate less revenue from user fees until the economy picks back up.

Key issues:

Per Oregon Revised Statute, the County Surveyor's compensation is to be paid out of the county treasury. A fee may be charged to reimburse the cost of the mandated work being performed by the County Surveyor.

Klamath County, Oregon
2014-2015 Budget Financial Presentation
760 Surveyor

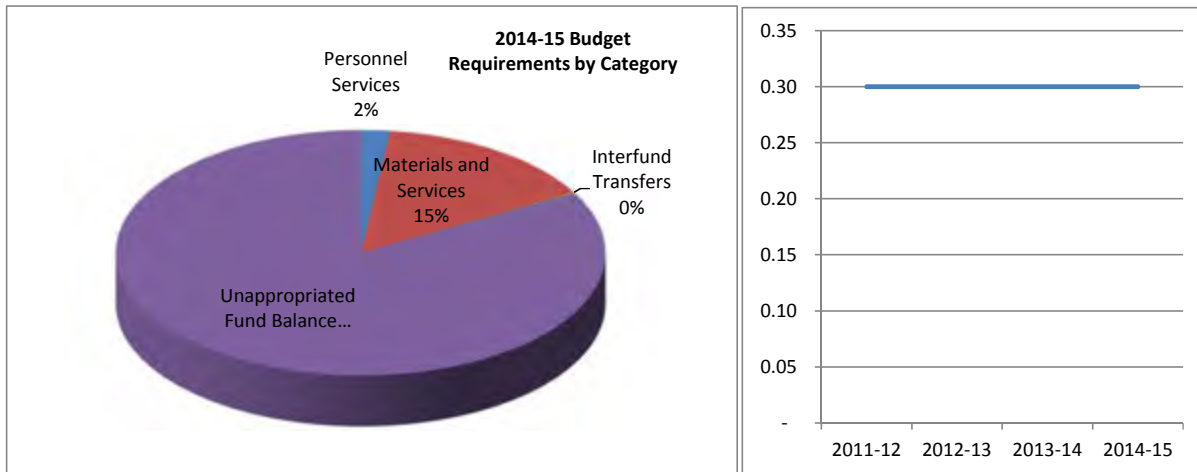
	2011-12 Actual	2012-13 Actual	2013-14 Budget	2014-15 Budget
Requirements by Budgetary Category				
Personnel Services	21,153	21,777	22,725	23,082
Materials and Services	41,626	20,557	165,310	179,123
Subtotal Current Expenditures	62,779	42,334	188,035	202,205
Interfund Transfers	3,577	500	1,000	1,000
Unappropriated Fund Balance	1,105,323	1,129,115	1,000,000	1,000,000
Subtotal Noncurrent Expenditures	1,108,900	1,129,615	1,001,000	1,001,000
Total Requirements by Budgetary Category	1,171,679	1,171,949	1,189,035	1,203,205

Requirements by Fund				
Surveyor (437)	1,171,679	1,171,949	1,189,035	1,203,205
Total Requirements by Fund	1,171,679	1,171,949	1,189,035	1,203,205

Resources by Budgetary Category				
Licenses, Fees and Permits	59,330	63,452	61,375	64,055
Investment Earnings	6,095	2,995	5,600	5,500
Interfund Transfers	3,000	-	1,000	13,000
Miscellaneous	66	180	60	150
Beginning Fund Balance	1,103,187	1,105,323	1,121,000	1,120,500
Total Resources by Budgetary Category	1,171,679	1,171,949	1,189,035	1,203,205

Full-Time Employee Equivalents	0.30	0.30	0.30	0.30
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Mandate	Total Cost	Personnel Services	FTE
Surveyor	22,705	11,541	0.15
Corner Restoration	1,180,500	11,541	0.15
Total Mandates	1,203,205	23,082	0.30



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Department	Title	GL Account	FTE	Union	Current Grade	Current Step	Cell Phone	Total Wages w/COLA	Unemployment	FICA	Medicare	KCWC-WCOMP	WC	Medical CAP	HRA/VEBA (Wages)	Life Insurance	STD	Retirement/PERS Amount	Grand Total w/Benefits
							63990		63980	63930	63930	63941	63940	63950	63953	63951	63952	63960/63970	
Surveyor	Surveyor	43776076160100	0.5000	Non-Union	SU01	1	\$0.00	\$9,082.43	\$0.00	\$563.11	\$131.70	\$181.65	\$4.75	\$0.00	\$0.00	\$32.62	\$0.00	\$1,544.01	\$11,540.26
Surveyor	Surveyor	43776076260100	0.5000	Non-Union	SU01	1	\$0.00	\$9,082.43	\$0.00	\$563.11	\$131.70	\$181.65	\$4.75	\$0.00	\$0.00	\$32.62	\$0.00	\$1,544.01	\$11,540.26
			1.0000				\$0.00	\$18,164.85	\$0.00	\$1,126.22	\$263.39	\$363.30	\$9.50	\$0.00	\$0.00	\$65.24	\$0.00	\$3,088.02	\$23,080.53

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**LIVE Klamath County LIVE
Budget Worksheet Report**

Account Number	Description	2012 Actual Amount	2013 Actual Amount	2014 Amended Budget	2015 Proposed	Change	Percentage Change
Fund: 437 - Surveyor							
<u>Revenues</u>							
LP - Licenses, Fees and Permits							
32165	Fees - Condominium Plat	0.00	35.00	0.00	0.00	0.00	N/A
32166	Fees - Survey Filing	3,225.00	2,295.00	3,750.00	4,875.00	1,125.00	30%
32167	Fees - Partition	2,620.00	2,725.00	2,625.00	4,180.00	1,555.00	59%
35050	Public Land Corn Pres	53,485.25	58,396.50	55,000.00	55,000.00	0.00	0%
Account Classification Total: LP - Licenses, Fees and Permits		\$59,330.25	\$63,451.50	\$61,375.00	\$64,055.00	\$2,680.00	4%
IN - Interest							
39150	Investments - Interest On	6,095.21	2,994.74	5,600.00	5,500.00	(100.00)	-2%
Account Classification Total: IN - Interest		\$6,095.21	\$2,994.74	\$5,600.00	\$5,500.00	(\$100.00)	-2%
MI - Miscellaneous							
36100	Miscellaneous	66.00	180.00	60.00	150.00	90.00	150%
Account Classification Total: MI - Miscellaneous		\$66.00	\$180.00	\$60.00	\$150.00	\$90.00	150%
TI - Interfund Transfers							
36330	Trans - General Non Dept	0.00	0.00	0.00	13,000.00	13,000.00	N/A
36440	Trans - Property WCF	3,000.00	0.00	0.00	0.00	0.00	N/A
39033	Trans - Equipment Reserve	0.00	0.00	1,000.00	0.00	(1,000.00)	-100%
Account Classification Total: TI - Interfund Transfers		\$3,000.00	\$0.00	\$1,000.00	\$13,000.00	\$12,000.00	1200%
FB - Fund Balances							
31001	Beginning Fund Balance	1,103,187.45	1,105,322.86	1,121,000.00	1,120,500.00	(500.00)	0%
Account Classification Total: FB - Fund Balances		\$1,103,187.45	\$1,105,322.86	\$1,121,000.00	\$1,120,500.00	(\$500.00)	0%
Revenues Total		\$1,171,678.91	\$1,171,949.10	\$1,189,035.00	\$1,203,205.00	\$14,170.00	1%
<u>Expenditures</u>							
PS - Personnel Services							
60100	Surveyor	17,985.12	17,985.12	17,985.00	18,164.00	179.00	1%
63930	FICA	1,359.04	1,358.08	1,376.00	1,390.00	14.00	1%
63940	Workmans Compensation Tax	0.00	5.49	9.00	10.00	1.00	11%
63941	Workmans Compensation	14.68	394.32	413.00	364.00	(49.00)	-12%
63951	Life Insurance	16.38	65.11	65.00	66.00	1.00	2%

**LIVE Klamath County LIVE
Budget Worksheet Report**

Account Number	Description	2012 Actual Amount	2013 Actual Amount	2014 Amended Budget	2015 Proposed	Change	Percentage Change
63952	Short Term Disability	3.83	0.00	0.00	0.00	0.00	N/A
63960	Retirement - General	1,774.16	1,968.77	2,877.00	3,088.00	211.00	7%
Account Classification Total: PS - Personnel Services		\$21,153.21	\$21,776.89	\$22,725.00	\$23,082.00	\$357.00	2%
MS - Material and Services							
44010	Mgmt Travel & Training	0.00	912.97	1,000.00	1,000.00	0.00	0%
44080	Office Machine Repairs	0.00	0.00	300.00	300.00	0.00	0%
44100	Supplies - Office	25.15	305.40	1,100.00	1,100.00	0.00	0%
44109	Supplies - Field	0.00	220.00	2,000.00	2,000.00	0.00	0%
44200	Dues / Fees	279.00	190.00	1,000.00	1,000.00	0.00	0%
44210	Publ Land Cor Restore	35,121.36	11,763.31	133,804.00	154,749.00	20,945.00	16%
44640	Telephone	291.57	193.33	168.00	180.00	12.00	7%
44700	Postage	0.44	0.91	25.00	25.00	0.00	0%
44755	Electronic File Conversion	0.00	0.00	1,000.00	500.00	(500.00)	-50%
45020	Contract Services	0.00	136.00	187.00	448.00	261.00	140%
99755	Risk Management	0.00	381.00	533.00	148.00	(385.00)	-72%
99760	Insurance/Liability	81.00	621.00	998.00	278.00	(720.00)	-72%
99765	Insurance/Workmans Compensation	7.32	0.00	0.00	0.00	0.00	N/A
99770	Internal Services	3,609.00	3,609.00	20,098.00	13,345.00	(6,753.00)	-34%
99780	Facility Services	1,761.00	1,774.00	1,792.00	2,476.00	684.00	38%
99781	Steering Committee Hardware Charge	450.00	450.00	750.00	1,122.00	372.00	50%
99782	Steering Committee User Charge	0.00	0.00	555.00	452.00	(103.00)	-19%
Account Classification Total: MS - Material and Services		\$41,625.84	\$20,556.92	\$165,310.00	\$179,123.00	\$13,813.00	8%
IF - Interfund Transfers							
99040	Trans - General Fund	3,000.00	0.00	0.00	0.00	0.00	N/A
99783	Trans - Phones	77.00	0.00	0.00	0.00	0.00	N/A
99830	Trans - Vehicle Reserve	500.00	500.00	1,000.00	1,000.00	0.00	0%
Account Classification Total: IF - Interfund Transfers		\$3,577.00	\$500.00	\$1,000.00	\$1,000.00	\$0.00	0%
FB - Fund Balance & Reserves							
99981	Unappropriated Fund Balance	1,105,322.86	1,129,115.29	1,000,000.00	1,000,000.00	0.00	0%
Account Classification Total: FB - Fund Balance & Reserves		\$1,105,322.86	\$1,129,115.29	\$1,000,000.00	\$1,000,000.00	\$0.00	0%
Expenditures Total		\$1,171,678.91	\$1,171,949.10	\$1,189,035.00	\$1,203,205.00	\$14,170.00	1%

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**LIVE Klamath County LIVE
Budget Worksheet Report**

Account Number	Description	2012 Actual Amount	2013 Actual Amount	2014 Amended Budget	2015 Proposed	Change	Percentage Change
Fund: 437 - Surveyor							
<u>Revenues</u>							
Department: 760 - Surveyor							
Sub Department: 761 - Surveyor							
LP - Licenses, Fees and Permits							
32165	Fees - Condominium Plat	0.00	35.00	0.00	0.00	0.00	N/A
32166	Fees - Survey Filing	3,225.00	2,295.00	3,750.00	4,875.00	1,125.00	30%
32167	Fees - Partition	2,620.00	2,725.00	2,625.00	4,180.00	1,555.00	59%
Account Classification Total: LP - Licenses, Fees and Permits		\$5,845.00	\$5,055.00	\$6,375.00	\$9,055.00	\$2,680.00	42%
MI - Miscellaneous							
36100	Miscellaneous	66.00	180.00	60.00	150.00	90.00	150%
Account Classification Total: MI - Miscellaneous		\$66.00	\$180.00	\$60.00	\$150.00	\$90.00	150%
TI - Interfund Transfers							
36330	Trans - General Non Dept	0.00	0.00	0.00	13,000.00	13,000.00	N/A
36440	Trans - Property WCF	3,000.00	0.00	0.00	0.00	0.00	N/A
39033	Trans - Equipment Reserve	0.00	0.00	1,000.00	0.00	(1,000.00)	-100%
Account Classification Total: TI - Interfund Transfers		\$3,000.00	\$0.00	\$1,000.00	\$13,000.00	\$12,000.00	1200%
FB - Fund Balances							
31001	Beginning Fund Balance	5,671.03	2,673.04	1,000.00	500.00	(500.00)	-50%
Account Classification Total: FB - Fund Balances		\$5,671.03	\$2,673.04	\$1,000.00	\$500.00	(\$500.00)	-50%
Sub Department Total: 761 - Surveyor		\$14,582.03	\$7,908.04	\$8,435.00	\$22,705.00	\$14,270.00	169%
<u>Expenditures</u>							
Department: 760 - Surveyor							
Sub Department: 761 - Surveyor							
PS - Personnel Services							
60100	Surveyor	8,992.56	4,496.40	4,496.00	9,082.00	4,586.00	102%
63930	FICA	679.01	339.01	344.00	695.00	351.00	102%
63940	Workmans Compensation Tax	0.00	1.38	2.00	5.00	3.00	150%
63941	Workmans Compensation	0.00	98.59	103.00	182.00	79.00	77%
63951	Life Insurance	8.17	25.42	16.00	33.00	17.00	106%
63952	Short Term Disability	1.93	0.00	0.00	0.00	0.00	N/A

**LIVE Klamath County LIVE
Budget Worksheet Report**

Account Number	Description	2012 Actual Amount	2013 Actual Amount	2014 Amended Budget	2015 Proposed	Change	Percentage Change
Fund: 437 - Surveyor							
<u>Revenues</u>							
Department: 760 - Surveyor							
Sub Department: 762 - Corner Restoration							
LP - Licenses, Fees and Permits							
35050	Public Land Corn Pres	53,485.25	58,396.50	55,000.00	55,000.00	0.00	0%
Account Classification Total: LP - Licenses, Fees and Permits		\$53,485.25	\$58,396.50	\$55,000.00	\$55,000.00	\$0.00	0%
IN - Interest							
39150	Investments - Interest On	6,095.21	2,994.74	5,600.00	5,500.00	(100.00)	-2%
Account Classification Total: IN - Interest		\$6,095.21	\$2,994.74	\$5,600.00	\$5,500.00	(\$100.00)	-2%
FB - Fund Balances							
31001	Beginning Fund Balance	1,097,516.42	1,102,649.82	1,120,000.00	1,120,000.00	0.00	0%
Account Classification Total: FB - Fund Balances		\$1,097,516.42	\$1,102,649.82	\$1,120,000.00	\$1,120,000.00	\$0.00	0%
Sub Department Total: 762 - Corner Restoration		\$1,157,096.88	\$1,164,041.06	\$1,180,600.00	\$1,180,500.00	(\$100.00)	0%
<u>Expenditures</u>							
Department: 760 - Surveyor							
Sub Department: 762 - Corner Restoration							
PS - Personnel Services							
60100	Surveyor	8,992.56	13,488.72	13,489.00	9,082.00	(4,407.00)	-33%
63930	FICA	680.03	1,019.07	1,032.00	695.00	(337.00)	-33%
63940	Workmans Compensation Tax	0.00	4.11	7.00	5.00	(2.00)	-29%
63941	Workmans Compensation	14.68	295.73	310.00	182.00	(128.00)	-41%
63951	Life Insurance	8.21	39.69	49.00	33.00	(16.00)	-33%
63952	Short Term Disability	1.90	0.00	0.00	0.00	0.00	N/A
63960	Retirement - General	887.00	1,476.68	2,158.00	1,544.00	(614.00)	-28%
Account Classification Total: PS - Personnel Services		\$10,584.38	\$16,324.00	\$17,045.00	\$11,541.00	(\$5,504.00)	-32%
MS - Material and Services							
44010	Mgmt Travel & Training	0.00	662.97	750.00	500.00	(250.00)	-33%
44080	Office Machine Repairs	0.00	0.00	300.00	300.00	0.00	0%
44100	Supplies - Office	0.00	189.95	1,000.00	1,000.00	0.00	0%
44109	Supplies - Field	0.00	220.00	2,000.00	2,000.00	0.00	0%

